



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

Sri Sarada College for Women
(Autonomous), Tirunelveli -
627011

- Name of the Head of the institution **Dr. N. Kamala**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone No. of the Principal **04622520129**
- Alternate phone No. **8903004534**
- Mobile No. (Principal) **8903004534**
- Registered e-mail ID (Principal) **srisaradatvl@gmail.com**
- Address **Sarada Nagar, Ariyakulam,
Thoothukudi NH, Maharaja Nagar
Post, Tirunelveli - 627011**
- City/Town **Tirunelveli**
- State/UT **Tamilnadu**
- Pin Code **627011**

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **26/09/2019**
- Type of Institution **Women**

- Location **Rural**
- Financial Status **Self-financing**
- Name of the IQAC Co-ordinator/Director **Dr. N. Renuka**
- Phone No. **04622520129**
- Mobile No: **9344366494**
- IQAC e-mail ID **saradatvliqac@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://www.srisaradacollege.org/download_aqar_document.php?id=MTA
=

4. Was the Academic Calendar prepared for that year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://www.srisaradacollege.org/admin/download_calendar.php?id=Ng
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5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.76	5	16/09/2011	15/09/2016
Cycle 2	A	3.01	5	23/01/2017	22/01/2022
Cycle 2	A	3.01	5	04/12/2018	31/12/2024

6. Date of Establishment of IQAC

17/09/2011

7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9. No. of IQAC meetings held during the year **17**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10. Did IQAC receive funding from any funding agency to support its activities during the year? **Yes**

- If yes, mention the amount **2,10,000**

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Applied for NIRF ranking 2021 - 2022

Applied for the Global Impact Ranking 2021, Green Institutions Ranking 2022 (49), Outcome Based Education Ranking 2022 and Mental Health Well-being Ranking 2022 (81)

Proposal sent under CURIE initiative of DST project

Applied for Outcome Based Education Ranking 2022

Applied for Mental Health Well-being Ranking 2022

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
To apply for project funds to ICSSR.	Seventeen faculty numbers applied ICSSR projects
All the Science department students are instructed to apply for student's project funds to TNSCST	Four students' projects were selected under TNSCST project scheme.
Planned to conduct Faculty Enrichment Programme	Invited Dr. V. Bala Murugan, Department of Computer Science and Engineering, Manonmaniam Sundaranar University, Tirunelveli 627012 as Resource Person for FEP on 06.10.2021
To conduct COVID Vaccination camp	Conducted the COVID Vaccination camp in our campus on 11.12.2021.
To commemorate the Freedom Fighters.	To instill in the minds of the students about the sacrifices of the Freedom Fighters by speaking about them every Wednesday starting from 08.01.2022.
To upload AISHE	AISHE was uploaded on 04.01.2022
To conduct Webinar by Institution Innovation Council	Invited Mr. A. Seetha Raman, Examiner of Patents and Designs, Chennai as resource person for Webinar on the Topic "Awareness on Intellectual Property Rights". Conducted between 04.04.2022 -07.04.2022 . All PG Students on 04..04.2022, on 05.04.202 for all UG III Year Students, on 06. 04.2022 for all UG II Year Students, on 07.04.2022 for all UG I Year Students.
To conduct Parents Students Teachers Colloquium (PSTC)	PSTC was organised for I year students on 04.04.2022, for II year students on 05.04.2022 and for III year & PG students on 06.04.2022

To commemorate 75th Azadi Ka Amrit Mahotsav.	Celebrated the 75th Azadi Ka Amrit Mahotsav on 09.04.2022.
To organise Students Council Meet	Students' council meet held on 09.04.2022
To upload the data in University Activity Monitoring Portal (UAMP)	University Activity Monitoring Portal data uploaded
To provide orientation program for security guards	Orientation program was conducted for security guards on 23.04.2022

13. Was the AQAR placed before the statutory body? **Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Sri Ramakrishna Tapovanam, Tirupparaitturai - 639115	18/05/2022

14. Was the institutional data submitted to AISHE ? **Yes**

- Year

Part A**Data of the Institution**

1.Name of the Institution	Sri Sarada College for Women (Autonomous), Tirunelveli - 627011
• Name of the Head of the institution	Dr. N. Kamala
• Designation	Principal
• Does the institution function from its own campus?	Yes
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14. Was the institutional data submitted to AISHE ?	Yes
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- Year

Year	Date of Submission
2021-2022	04/01/2022

15. Multidisciplinary / interdisciplinary

1-a) The institution is already holding the system of offering multidisciplinary, Interdisciplinary, trans disciplinary and cross disciplinary courses that form the part of the set of courses to be opted by the students in 5th and 6th semesters with a thrust to integrate hybrid disciplines.

1-b) To promote composite understanding of theory and application, analytical thinking and practical skills that define, describe and discriminate different disciplinary areas of study the Non-major elective courses as interdisciplinary courses in 3rd and 4th semesters are offered that fetch commendable enhancement where the students have the option to choose across Humanities and Sciences disciplines to broaden their knowledge, understanding and skills.

Table showing the courses offered under TD/CD/ID/MD approach:

S. No	Department	NME Courses	
		III Semester	IV Semester
1	Tamil	1. ?????????????? - I	TD
		2. ?????????????? - I	
			1. ?????????????? - II
			2. ?????????????? -

				II	
2	Sanskrit	Nil		Nil	
3	English	1. An Introduction to Journalism 2. Developing Communication Skills	MD	1. Honing Communication Skills in English 2. Mass Communication	
4	Economics	1. Essentials of Economics 2. Economics of Insurance	ID	1. Issues in Indian Economy 2. Economics of Salesmanship	
5	Mathematics	1. Basics of Statistics 2. Mathematics for Competitive Examinations-I	ID	1. Essentials of Statistics 2. Mathematics for Competitive Examinations -II	
6	Physics	1. Basic Physics-I 2. Applied Physics	MD	1. Basic Physics II 2. Space Physics	
7	Chemistry	1. Water Technology 2. Basics of Food Science	CD	1. Applied Chemistry 2. Dairy Chemistry	
8	Computer Science	1. Fundamentals of Programming 2. Design & Internet Programming in C	MD	1. Fundamentals of Computer 2. HTML	
9	Information Technology	1. Essentials of Information Technology 2. Desk Top Publishing and Multimedia	ID	1. Basic Programming Design 2. Web Graphic Design	
10	Computer Applications	1. Computers Basics to Advancements 2. Introduction to	CD	1. Introduction to Internet with HTML	

		Information Technology		2. MS Word 2013
11	Commerce	1. Principles of Accountancy 2. Consumer Awareness	MD	1. Financial Accounting 2. Human Rights
12	Commerce (Corporate Secretaryship)	1. Principles of Marketing 2. Consumer Awareness	ID	1. Human Rights 2. Entrepreneurship Development
13	Business Administration	1. Introduction to Consumer Behaviour 2. Banking and Finance	CD	1. Essentials of Entrepreneurship 2. Services Marketing

Interdisciplinary, Cross disciplinary, Trans disciplinary and Multidisciplinary courses

1-c) For non-major elective institution offers 2 credits and The students of final year UG and final PG were instructed to carry their individual and group projects (with credits) on SDGs focusing on local and regional issues. The funded projects applied by the faculty members with ICSSR, UGC, DST, TNSCST are having interdisciplinary applications.

1-d) It is under plan and proposal. Being recently elevated autonomous institution, soon on the basis of instructions from UGC/Central/University/DCE, the MEME system will be implemented.

1-e) The society right now needs the multiple awarenesses. The welfare schemes of the government are not yet fully utilized. Hence, the institution is taking all efforts through forum extension programmes aids to promote self-awareness, social awareness, specific awareness, general awareness and scientific awareness with the public to fully exploit and enjoy the government welfare schemes.

1-f) Institutional Social Responsibility (ISR) Programmes are carried out to support and aware adopted villages (UBA, NCC, NSS, YRC, RRC, CCC, SSSS, GCC, PESSY) through multidisciplinary trans disciplinary community align research projects based on Sustainable Development Goals of UN.

16.Academic bank of credits (ABC):

2-a) The institution is exploring the possibilities to have/promote MoU based ABC practice with like-minded autonomous colleges understanding the constraints, comforts and convenience of the students who need the such provision which crept in due to transfer of parents, shift of the family of the student, getting job in distant places and shift in mode of study from regular to DDE.

2-b) Once the parent university made arrangements for registering of this mechanics for the institutions and students by on line, this institution will make it feasible for the students towards MEME at once.

2-c) As it is an unaided autonomous college, the institution is seeking possibilities for collaboration, linkage and MoU based programmes for joint degrees within the University and state, beyond the university and country with user friendly and institutional friendly credit transfer schemes.

2-d) With the guidelines from UGC, University and State Higher Education, through BoS and AC the curriculum for various programmes are prepared and proposed by the faculty members of the institution, developed and designed by BoS members, duly approved by Academic council and deployed by the faculty members with appropriate pedagogical approaches to reach and teach for the development of the students through recent text/reference books, journals, updated online materials, assignments on current scenario of the respective fields, case studies and assessments.

2-e) The institution had conducted the ABC awareness programme with the students. The Director of this institution had given ABC popularization Programme at other autonomous colleges and orientation for the faculty members. The faculty members were instructed on the concept and practice of ABC and prepared to apply the ABC soon on the basis of guidelines from appropriate body.

17.Skill development:

3-a) Certificate and Diploma programmes offered by the institution helps the learners to acquire essential skills through direct, indirect and blended curriculum integrating Part III and co-curricular and extracurricular courses. It prepares students to sink spontaneously in the routine tasks and save their precious time (earn while you learn and learn while you

earn). These courses prepare learners to carry out repetitive tasks with the application of understanding for promoting logical thinking and aid to prepare learners to carry out a specific job role or task that doesn't require much effort. Simultaneously, it prepares students to work in a familiar environment on a routine basis helps to become skillful and take a job of their choice. As the trend demands a variety of skillset especially technical skills, the learner is well-equipped with holistic knowledge of the particular CD programme and carries out standard and non-standard practices as per the requirement of the job. These skill promoting CD programmes are helpful and efficient enough to do routine and any non-routine jobs preparing the student with multi-tasking skills. These skill enhancing CD programmes helps the candidates to get comprehensive, theoretical, practical, as well as cognitive, communication and problem solving skills with ability to understand any subject and develop innovative thinking.

3-b) Table of CD Programmes.

TAMIL

CERTIFICATE IN *NATTUPURAVIAL*

SANSKRIT

CERTIFICATE IN SCIENCE IN SANSKRIT LITERATURE

B.A. ENGLISH

CERTIFICATE IN SOFT SKILL

CERTIFICATE IN CURRENT USAGE OF ENGLISH

CERTIFICATE IN BUSINESS ENGLISH

DIPLOMA IN FUNCTIONAL ENGLISH

DIPLOMA IN MONTESSORI AND CHILD EDUCATION

B.A. ECONOMICS

CERTIFICATE IN FUNDAMENTALS OF ECONOMICS

CERTIFICATE IN COMPUTER DATA ANALYTICS FOR ECONOMISTS

CERTIFICATE IN ESSENTIAL ECONOMETRICS

B.SC., MATHEMATICS

CERTIFICATE IN VEDIC MATHEMATICS

CERTIFICATE IN NUMERICAL ABILITY

CERTIFICATE IN MATHEMATICAL LOGIC

DIPLOMA IN MATHEMATICAL MODELLING

DIPLOMA IN LATEX

B.Sc., PHYSICS

CERTIFICATE IN SPACE PHYSICS

CERTIFICATE IN MEDICAL PHYSICS AND ITS INSTRUMENTATION

CERTIFICATE IN BASICS OF PHYSICS CONCEPTS

DIPLOMA IN NON CONVENTIONAL ENERGY SOURCES

DIPLOMA IN MOBILE COMPUTING

B.Sc., CHEMISTRY

CERTIFICATE IN CHEMISTRY IN EVERY DAY LIFE

CERTIFICATE IN COSMETICS AND CONSUMER PRODUCTS

CERTIFICATE IN FOOD CHEMISTRY

B.Sc., COMPUTER SCIENCE

CERTIFICATE IN E-LEARNING

CERTIFICATE IN PYTHON PROGRAMMING

CERTIFICATE IN ARTIFICIAL INTELLIGENCE AND EXPERT SYSTEM

DIPLOMA IN DATA SCIENCE TOOLS

DIPLOMA IN MOBILE APPS WITH ANDROID

B.Sc., INFORMATION TECHNOLOGY

CERTIFICATE IN WEB DESIGNING

CERTIFICATE IN CYBER SECURITY

CERTIFICATE IN ESSENTIALS OF BIG DATA ANALYTICS

BCA

CERTIFICATE IN VIRTUAL REALITY

CERTIFICATE IN SOCIAL NETWORKING

CERTIFICATE IN ARTIFICIAL INTELLIGENCE

B.COM

CERTIFICATE IN STOCK AND COMMODITY MARKETS

CERTIFICATE IN GOODS AND SERVICES TAX

CERTIFICATE IN LOGISTICS MANAGEMENT

B.COM (CS)

CERTIFICATE IN HOME MADE PRODUCTS

CERTIFICATE IN ACTUARIAL SCIENCE

CERTIFICATE IN E-COMMERCE

BBA

CERTIFICATE IN COOPERATIVE MANAGEMENT

CERTIFICATE IN TOURISM MANAGEMENT

CERTIFICATE IN ENTREPRENEURIAL DEVELOPMENT

MCA

DIPLOMA IN MODERN APPLICATIONS DEVELOPMENT

DIPLOMA IN DATA SCIENCE TOOLS

M.COM

DIPLOMA IN CORPORATE SOCIAL RESPONSIBILITY-PRINCIPLE AND PRACTICE

DIPLOMA IN MUSHROOM CULTIVATION

EVEN SEMESTER

1. CERTIFICATE IN AARI WORKS
2. CERTIFICATE IN BOUQUET MAKING
3. CERTIFICATE IN CROCHET WIRE MAKING
4. CERTIFICATE IN FUR DOLL MAKING
5. CERTIFICATE IN LIBRARY & INFORMATION SCIENCE
6. CERTIFICATE IN OIL PAINTING
7. CERTIFICATE IN *SILABAM* MARTIAL ARTS
8. CERTIFICATE IN SPOKEN HINDI
9. CERTIFICATE IN TAILORING
10. CERTIFICATE IN TANJORE PAINTING
11. CERTIFICATE IN WOLLEN WORKS
12. CERTIFICATE IN *YOGASANA AND PRANAYAMA*

3-c) The man making message of Vivekananda, Sri Ramayana, Mahabharata, biography of great saints, Certificate and Diploma in Gandhian Thought and Practice (CGT and DGT) is made obligatory for all students respectively to be completed at I and II year of study, which covers satya, ahimsa, love, dharma, peace etc., Value education which forms the part of the curriculum under part IV imbibes all the essential values required for the youth. Life skills both soft and hard skills are offered by Academic and Professional Examinations coaching - special training workshop programmes on various titles. State Government's Type writing (English and Tamil - Lower and higher), Office automation, Cooking, Tally, Vehicle driving, garland preparation, dress designing like programmes are offered to empower the students.

3-d) System of offering Extra credits to selected courses is in practice. Over a long period the institution offer vocational skills inculcation programme in collaboration with external bodies through MoU. Good practice: In all odd and even semesters all the students of the institution are engaged with entrepreneurial, skill promotion, life skill programmes at the pre-college and post-college hours.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

4-a) The institution conducts Non formal Sanskrit centre in collaboration with Central Sanskrit University (*RashtriyaSanskritSansthan, New Delhi*) and offers Certificate and Diploma in Sanskrit with thrust on LSRW skill. Spoken Hindi is also conducted on optional basis for willing students. The students chant Bhagavat Gita and most invocation are in Sanskrit language.

4-b) Institution is under English medium as per university T&C. But as most students are first generation learners and hail from Tamil medium, the governance instruct that for the first semester alone faculty members may instruct curriculum and reach the children with apt bilingual aids/flash cards. Accordingly the head of the department trains and guide for bilingual mode.

4-c) Sanskrit as the Part I Language is taken and offered for two years of UG degree programme.

4-D) Sanskrit department with required and able faculty members teach the students with care to promote Sanskrit language and literature who study UG during first two years. Indian arts, tradition and cultures are being disseminated to the stakeholders by way of Kala Sarada and GanaSarada which helps in exploring and surfacing the skills of the students.

4-e) Online initiative is not in practice as on date. The institution will take initiative soon to upkeep the integration of IKS with the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

5-a) All the programmes and its curriculum were subjected to defined PO, PSO, CO and to the level of Unit outcome too.

5-b) The teacher and taught are very clearly briefed about the general and specific outcome of any course whether it at unit or course or at programme level. It is slated in the website for the stakeholder's reference.

5-c) Under the autonomy the entire syllabus is brought to the grid of LOCF for the benefit of all stakeholders concerned.

20.Distance education/online education:

6-a) The institution is having rich experience in conducting the vocational courses to the students for more than 2 decades. The institution will soon disseminate such courses through online also.

6-b) ICT tools namely PowerPoint Presentation, teaching through You-tube videos, e-notes and E-content centre created videos etc., are in practice. LMS (for PG programmes), Case study, Role play, Skit writing, Group discussion, Dumb charades, Debate, Panel discussion, Quiz, Blogs, mind-mapping method of TL activities are also in practice. Institutional practice: During pandemic most TL programmes, Examination and Evaluation programmes were on by online mode. Need based trainings on open-source tools are given to faculty members, PG students and research scholars. Online exams have been conducted and developed as a part of the mechanics of autonomous examination system. The College maintains a repository of all digital content created by the faculty members. CD bank is maintained at the department level and at the central library. These CDs have the ppts on important topics on courses and allied courses. To avoid the wastage of their periods the the students themselves or deputy teacher will make use of such CDs and engage the students profitably.

Extended Profile

1. Programme

1.1 12

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 1398

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 497

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

490

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1

330

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2

78

Number of full-time teachers during the year:

Extended Profile

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3. Academic

3.1 330

Number of courses in all programmes during the year:

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3.2	78
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3	78
Number of sanctioned posts for the year:	

4. Institution

4.1	421
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	

4.2	54
Total number of Classrooms and Seminar halls	

4.3	204
Total number of computers on campus for academic purposes	

4.4	96.82
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The global strategies on SDGs were integrated in the curricula of most Programmes to keep track of the global shifts and trends. The departments of Mathematics, Physics, and Chemistry have accommodated their curricula to reflect changes in the field of Applied Science. The courses are updated in the Commerce, Commerce (CS) and Business Administration to reflect the recent management and business trend towards accounting and

entrepreneurial training. The Department of Computer Science, Information Technology and Computer Application have introduced Cloud computing and Networking Layers along with Big data and application knowledge and machine learning techniques. The English, Tamil, and Sanskrit departments have introduced the courses that promote LSRW skills. The Programme Outcomes for all Programmes carry components ranging from contribution to the existing body of knowledge to the acquisition of general graduate skills. The POs for research are primarily making "contributions" in discovery, invention, the ability to work independently and the development of critical thinking. The POs for postgraduate students include mastery of the subject knowledge, its application in pertinent contexts, learning teaching skills, preparation for higher education. For undergraduate programmes POs include comprehension of the course or subject concepts, effective communication skills in English and in their native tongues.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://www.srisaradacollege.org/admin/IQAC/Course_Outcome/36_Course%20Outcomes%20new.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

Nil

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

60

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

Nil

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

24

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

During the SIP at every semesters cross-cutting issues are

briefed.

Gender:

Being a women's college did not face gender issues. The management employs its strategy to ensure that all inmates are absolutely safe and sound. All the visiting male employees were managed in ways that ensure their behaviours and attitudes complemented the college's culture. Students are given instructions on do's and don'ts, self-assured, self-aware and with unbiased social connections. Women's Cell monitors and work with pupils to improve and shape the proper attitudes and qualities.

Human Values:

Conducting spiritual retreat, narrating moral stories by faculty members, by reading and reflecting the biographies of ideal leaders, the students enhance human values which add an inherent worth and these values illuminate the self-concept and serve as guiding principles for refining one's personality. Students designed their group projects based on SDG goals that strengthen social values at the grass root level towards the universal and global peace promotion.

Environment and Sustainability

The first year students having studied the compulsory Environmental Education employ the values of earth, environmental protection and preservation in everyday life. All students are doing research problems on UNO's SDGs, which makes students to reflect on Sarvodaya and Antyodaya values.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

59

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1398

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

635

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA1/50_document_feedback_form1merged.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA1/51_document_action_taken_reportmerged.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

515

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

452

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Every Department organizes events to identify the academic and extra academic calibrate of the students during their orientation programme. The academic accomplishments of the advanced learners help to identify them. Special guidance and consultations are given to the advanced learners to secure a high percentage of marks in university examination. The placement cell and departmental staff members frequently urge advanced learner to take relevant competitive examination. Advanced learners are encouraged to sign up for certification programmes, NPTEL, and to compete in technical fests, state and national-level seminars, intercollegiate competitions, and other events. Skills-based training are advocated for advanced learners.Coaching is also given in Skill Development Programme like Communicative English, Aptitude and Placement. Based on their average academic performance in the Continuous Internal Assessment exams and classroom interactions, slow learners are detectmined and given a special care. Mentors are assigned to help poor students to do better by offering them regular counseling, emotional support, and study-inspiring peer tutoring. Every department offers remedial Classes for various courses specifically for different students.with an aim to improve the academic performance of the slow learners, absentees and students who participate in sports and other activities. This practice helps the struggling learners to improve subject knowledge. Group Study System is also encouraged with the help of the advanced learners. Bilingual explanation and discussions are imparted to the slow learners after the class hours for better understanding. Provision of simple and standard lecture notes/course materials to slow learners is also its platform.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA2/122_document_2.2.1.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
02/08/2021	1398	78

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The faculty members adopt teaching and learning methods by interactive lectures, field project work, computer-assisted, experiment based, case study, GD etc. Teachers use conventional black-board methods in Mathematics, Commerce and Economics.

Experiential Learning: Departments conduct add-on certificate programs to support students for self-employment with experiential learning and hands on training. These practices enhance creativity and cognitive levels of the students. Laboratory Sessions are conducted with contents beyond syllabi based experiments. In the Internship program students get hands-on training while working in the company. Industrial Visits are conducted to engage them in experiential learning.

Participatory Learning: Students participate seminar, GD, projects, and the entrepreneurial courses. Students participate in activities to use their specialized technical or management skills in Interdepartmental event, View IT, Inter institutional Competitions and Kala Sarada Competition. General and department level quizzes are organized at intra or inter collegiate level. Students develop technical skills and soft skills while presenting papers in seminars. The students participate, present

and publish papers in conferences and journals.

Problem-solving methods: Through case studies, mini projects and socioeconomic field visits, students get training on identification of problem, defining problem, reasons for the problem, identification of solutions, fixing measure for solution and review the success rate.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA2/123_document_2.3.1_learning_process.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

To be independent, today's students must acquire and master the newest technology. Information and communication technology (ICT) is used to assist, improve, and optimise the way that education is delivered. There are LCD projectors (one for each department). LMS(for PG department), emails, WhatsApp groups, Zoom, and Google Classrooms are used for communication, material and curriculum sharing, announcements, testing, uploading assignments, creating presentations, answering questions and mentoring. In the labs, departments, and library, printers have been installed. At the main office, photocopier machines and multifunctional printers are available for academic use. The Seminar Hall and the Smart Hall have digital facilities. By utilizing LCD projectors, faculty members use PowerPoint presentations for their instruction. Guest lectures, expert discussions, and various competitions are organized for students in seminar and conference rooms that are digitally equipped. With the aid of the Zoom and Google Meet programmes, students are taught and counseled. Teachers conduct workshops on the most recent techniques, utilizing a variety of readily available ICT technologies. The central library has a CD bank on numerous topics that students and teachers can easily access for learning and teaching. The student project contents of (UG, PG, M.Phil) are available as CD bank in each department.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA2/124_document_2.3.2.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

78

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution prepares and circulates an Academic Calendar, at the end of the semester of the previous year, for the next academic year with important details about the working days, the activities, dates of CIA examination, semester examinations, National and International day celebrations, Year Planner of all departments, meeting of various committees proposed and vacations. Academic calendar provides the total working days available in a given semester. The timetable is scheduled by the coordinators in accordance with the university calendar. The teachers prepare and adhere to each subject's teaching planner. The concerned faculties prepare teaching plans for their respective subjects. These hours are distributed among class room teaching, case studies, and lab sessions as per the subject requirements. These plans are made in advance and serve as guides for conducting sessions. The due dates for assignments, quiz, viva-voce and class seminars are also listed. Each department is required to include information about any amendments to the academic calendar. The Academic Interaction Record (AIR) and Curriculum Delivery Register (CDR) are the written documentation which guarantees the completion of teaching plan. The teaching schedule and exam schedule are

synchronized such that the syllabus is covered in a balanced manner, with a final buffer period of three to five days as revision period as requested by students.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

78

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

28

File Description	Documents
List of number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

500

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

34 days

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The exams were conducted by online SOP. Hall Tickets, Marks submission, Grade and CGPA preparation and analysis of results are automated. Questions of ESE are invited by online and scrutinized by CoEA. The results of the ESE are published online within four weeks. The Supplementary Examination is a healthy practice of the Examination System allowing the outgoing students to clear a maximum of three courses in order to complete their programme within the stipulated time. The CIA is

carried out centrally with a defined schedule, hall and seating plan, allocation of hall superintendents, etc. CIA for Part IV and V courses is conducted through online mode which helps in paperless practice. The departments mail the CIA marks and attendance to the CIA cell after each CIA. ICT tools, such as video conferencing (for viva examination), Google Classroom (for assignment), Google forms (for quiz) and Spreadsheets are used. The success of the system in the Institution is marked by the careful planning and execution of centralized exams akin to ESE, taking care of the requests of the students for repeat exams, on-duty and special consideration for maternal issues. For UG, PG, and M.Phil exams, a digital evaluation system has been deployed.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA2/127_document_2.5.3.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college has stated graduate attributes and learning objectives. To attain these attributes, Programme outcomes (POs), Programme specific outcomes (PSOs) for all academic programmes are stated by the Institute as per guidelines of NAAC. The POs are aligned to the learning objectives. Following attributes are included in the POs. Knowledge outcomes, Skill outcomes, Values outcomes. POs and PSOs are designed to ensure complete and comprehensive learning about the program and courses. The COs are designed with the following criteria: The course outcomes identify the minimum achievement required for success in the course. They are based on the principles of Bloom's taxonomy including Knowledge, Comprehension Application, Analysis, Synthesis and Evaluation. For each programme, PO/PSO and CO are designed through the following process steps:

1) Head of department (HOD) consult faculty and prepare the PSO and POs with the help of teachers, which are in line with Graduate Attributes and Vision, Mission of the Institute and department.

2) Views of alumni, employers are taken. HOD and department faculty analyzed and expressed their opinion on the revised PSOs and POs.

3) The process was continuously monitored based on Outcome Based Education

Mechanism of communication: POs, PSOs, COs are displayed to all stakeholders at the following locations: Institutes' website, students notice board.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA2/130_document_2.6.1.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The Programme Outcomes and Course Outcomes are evaluated by the institution by direct and indirect methods and considered Formative Evaluation and Summative Evaluation.

Calculation of Course Outcome attainment:

Direct Attainment: Internal tests are conducted to evaluate COs.

1. Class performance activities consisting of CIA/Formative assessment namely assignments / tutorials/ experiments/ quiz/any other activity related to COs is conducted.

Indirect Method Calculation

This method is purely feedback oriented. So the calculations are based on data and feedback collected from the following:

(a) Current Passing out students

(b) Stakeholders

(c) Alumni

(d) Survey from placement officers

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA2/130_document_2.6.1.pdf

2.6.3 - Pass Percentage of students**2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution**

476

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://www.srisaradacollege.org/assets/pdfs/College%20Magazine%20-%202021%202022.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA2/129_document_2.7.1_pdf.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

With the available resources, the Institution provides fund the research activities taken up by the faculty members and students. Faculty members are encouraged to apply for various National and state funding agencies and pursue their research. The Institution provides seed funding/partial funding based on the merit of proposals submitted by faculty members. The researchers are encouraged to present their ideas/project proposals before the research committee for getting the sanction of seed funding in accordance with the Institutional Research policy guidelines. The researchers choose the research area of their choice. The Institution encourages the faculty members by providing incentives for peer-reviewed publications, writing books, and filing patents. The Institution takes care of the patent filing process, which is governed by the Research policy of the institution. A review is done for all research proposals seeking funding from various funding agencies by the research committee. Research Centres are established as per Manonmaniam Sundaranar University norms in the department of Commerce and Computer Science departments with essential Software, Journals and computing facilities. Workshops and Internship Programme are attended by faculty members and Students respectively and all are constantly motivated to participate, present and publish research papers in National and International seminars and conferences.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA3/52_document_3.1.1_research_policy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

1.97

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

12

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

2.5

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

18	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

5	
File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

14	
File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Institution has IIC in association with MHRD-MIC. The policy framed by the Institution aims at streamlining and strengthening innovation and entrepreneurial ecosystem and is instrumental in leveraging the potential of science, student's creative problem solving and entrepreneurial mind-set, promoting strong intra-

inter Institutional partnerships with different stakeholders. Entrepreneurship courses are covered in Certificate/Diploma programmes by building confidence by their experience and expertise namely Tailoring, Doll Making, Oil Painting, Bouquet Making, Aari Work, Office Automation, Tally, Python etc., IIC runs a Start-up and Innovation Cell at incubation and start-up centre and established Incubation Centre for Vermi composting, Tailoring and Dress Designing to facilitate innovative, flexible and economical solutions to various research innovation related queries. Participation-Presentation-Publication policy helps to mend and mount the students' projects towards patenting by science students and policy making by others. The idea is to foster and facilitate innovation-entrepreneurship among the faculty and students through mentoring, training and partial financing guidelines. The thrust is given on innovation and incubation to transform a seemingly simple and novel idea into a marketable product and thus help an innovator of today to become an entrepreneur of tomorrow for community's sustainable development. The students are empowered with vermicomposting and dress material production.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdjI6Iki2Tnl5QXF1UHduWHF2aHFtTktuTXc9PSIsInZhbHVlIjoInktaZGN3MTVsN0d3WCs1MDByZm5FQWZkK1M2aldnVDJvQmNBdStaT21WUG5vV21EUj1OMFVwRElhWFUraFNwaiIsIm1hYyI6ImIzNzFjYzUyYjNjZTA1NjA4OTM0ZTk4NzA1YTA3NGY2M2MwMDEyYzcxMjZjMDFiMTllYjkzNDJmMGVjMTEzMmIiLCJ0YWciOiIiIiwiaWF0Ij09

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

27

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA3/54_document_3.2.3_research_guides.pdf
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.37

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

1.06

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA3/137_document_3.4.4_proceedings.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

1

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The institution organizes a number of extension activities to promote institute-neighbourhoodcommunity for sensitizing students to social issues and their holistic development through theNational Service Scheme (NSS), National Cadet Corps (NCC), Youth Red Cross (YRC), RedRibbon Club (RRC), Consumer Care Consortium (CCC), SarvaSeva Shanti Sena (SSSS), Green Clean Corps (GCC), Swachh Bharat Abhiyan, Unnath Bharat Abhiyan (UBA)programmes. Blood Donation Camps, Awareness and orientation programmes on Health andNutrition, Tree plantation program, Legal awareness for women, Awareness on the benefits oftraditional food, Awareness programme on C-Vigil Election Commission App, conductingyoga classes at home and Leprosy Awareness program were conducted through various clubsin the institution. Thereby the ISR (Institutional Social Responsibility) Deans coordinatevarious extension activities for holistic development of students with community. All thesementioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students. Special Camp were conducted for seven days in Thalavaipuram Village by NSS Units to bring awareness among village people inculcate Entrepreneur Culture, Start ups, Health alertness and Yoga classes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA3/56_document_3_6.1_extention_activity_common.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

6

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

33

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1682

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

52

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

11

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The green college campus is pollution free, spacious with enough light, water, air. Smart Class room possess smart board with ICT provides enhanced teaching and learning experience, assist the students to improve their higher-order ideas, and academic deliberations namely Academic council and BoS and Award Committee etc. LCD projector is provided at all final UG classrooms used for research paper presentations, academic seminars, quiz/viva, project reviews and laboratory work. Laboratories for science laboratories are available for UG, PG students and Nano lab for Physics. Two labs at Chemistry, Central computing labs for CS, IT, CA students, PG and Research Scholars fully equipped. The college has well-furnished Digital

Language Lab. Computing equipment's are higher end modernized and technically supported by visiting consultant and able technical assistants. Browsing facility is available to promote the teaching-research goals. Free internet service is provided with hostel. Library Resources include Central Library, Department libraries, MCA Library, book banks, CD Banks, E-Resources, E-books, E-journals and Magazines/Journals are available for stimulating academic exercise. Reprographic Centre serves to the needs of all inmates. The working hours of the reprographic centre are extended beyond the class timings. It is available with college office, hostel premises, Central library and MCA block.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA4/88_document_4.1.1.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Facilities for cultural activities: Auditorium with capacity to seat 4000+ high quality sound system, Spiritual Assembly at Temple complex are available to conduct educational cultural spiritual events viz congregation, Arts fest, College day, Freshers' day etc. Regular Music faculty, visiting Dance faculty, musical instruments, Drama equipment, Costumes, PAS are available for practicing and performing diverse cultural activities.

Facilities for sports, Games and yoga: The institution is offering integrated Physical Education, Sports Science and Yoga (PESSY). Hostel students are doing SuriyaNamaskar at 5 am daily in the auditorium. All the students meditate and perform pranayama during the congregational prayer hall. College playground is provided with track and field events practice, for kho-kho (27m x 16m), volleyball (16m x 9m), football (120m x 90 m), ball badminton (24m x 12 m), handball, kabaddi (12m x10m) and table tennis (27m x 16m). State tournaments are held in the college premises' (4045.25 sq.m). Students get training in

athletics at 400m track and indoor games. Students are using the gymnasium at the Auditorium for weight lifting. The responsibility for conducting regular and special trainings to the students is carried out by well-trained Physical Education Directress held responsible for optimal utilization of playground and equipment.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.srisaradacollege.org/admin/naac cycle iii/2022/CRITERIA4/89 document 4 .1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

14

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

96.45

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Institution has a central library called as Sarada Library for the benefit of students, faculty members and researchers. Institution endeavours to make our library premises a desired location in the campus.

Facilities and services

- Automated library which enables easy accessibility and optimum usage.
- OPAC facility is installed for easy search
- DELNET (Developing Library Network)
- Upgraded version of KOHA ILMS 20.11.04.000 : Year of automation 2011
- Databases & E learning facility
- Internet browsing and e-services
- Electronic dictionaries
- Encyclopedia Britannica Micro and Macropedia,
- Display of newspaper clippings on current topics and career/employment
- Notice board for information display and notification
- Books for Competitive Examinations
- Reading room, discussion room exclusively for students and faculty members separately.
- Reprographic facility
- Question Papers of all the disciplines
- Student Research Projects & Ph.D Thesis of the faculty members
- Total number of Books : 31222
- Text + Specimen + Department Books : 28480 + 4955 + 3524
- Magazines : 24 & Journals : 45
- Number of back volumes and E information resources : 513
- CDs on Science and Technology : 1013
- Competitive examination books : 272
- Braille materials : 3 numbers & Rare collection Vedas : 10 numbers
- AV materials : 327 numbers
- Gazetteer : 4 numbers & Micro films : 462 numbers

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA4/92_document_4.2.1.pdf

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

B. Any 3 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

30,245

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

44

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Institute uses IT to provide a competitive advantage in its core areas of education and research. There are eleven ICT enabled class rooms and one smart class rooms with high end audio system, smart T.V. for stress-free digital education and fully Wi-Fi enabled campus with high-speed internet facility for seamless and uninterrupted connectivity.

The IT facilities of the College aims at providing uninterrupted services to all stakeholders. Institution is regularly upgrading its infrastructure covering Wi-Fi, software up gradation and ICT enabled teaching and learning. The user policies are applicable to employees, students, vendors and visitors.

The responsibility of running the institute's intranet and internet services, maintenance of the institute owned computer systems and peripherals is carried out by the technical staff of computer science department. Our institution is getting its internet bandwidth from BSNL fibre connection with band width from 60mbps to 100 mbps. The IT-facilities of the departments include Computers, Laptops, Printers, Scanners, Copiers, Projectors, Software programs, network services wired and wireless internet access, CPUs configurations from Pentium dual Core to Intel Core i5 & i7, 4GB RAM to 8GB RAM, 500GB HDD to 1TB HDD. The College has 15 Wi-Fi routers for students and faculty members to get maximum benefits to access internets for doing their project and research works.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA4/145_document_it_policy_sscat_1.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1393	204

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

B. Any three of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA4/146_document_4.3.4.pdf
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

18.89

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Classrooms are maintained by housekeeping women. The class rooms are with log register. The class leaders are responsible for maintenance and upkeep.

Seminar halls, Smart Hall and Auditorium have log-register system for booking, utilizing, planning, maintaining and for maximum utilization of the resources.

Laboratory technicians and assistants maintain instruments, stock register for up-keeping. The equipment for servicing, glassware for purchase and condemnation, instruments log register for usage, accountability and follow-up management are in practice. AMC system is adhered wherever required. Inter-departmental Annual audit is carried out.

Library entry-exit registration is mandatory. The books required are collected from departments and passed to librarian for further action/approval/purchase. Suggestion, Complaint and

Grievance box is established to know users feedback. Library "No dues" clearance is in practice.

Sports complex is with Physical Directress for the issue, usage, return and maintenance of sports equipment following the log register.

Computer resources: Technical problems are resolved by lab technicians/visiting technical advisors. Institute has 4 computer laboratories and a Digital Language Lab. Computers have windows-10 OS and antivirus software. IT maintenance facilities are through AMC/visiting expert. Updating of Software is done by lab technicians. Log-in, log-out of students, faculty members, and visitors are maintained through log register.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA4/99_document_4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

254

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

136

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File
5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	A. All of the above
File Description	Documents
Link to Institutional website	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA5/73_document_5.1.3.pdf
Details of capability development and schemes	View File
Any additional information	View File
5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year	
496	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for	A. All of the above

submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

6

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

180

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State

government examinations) during the year

1

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year**

11

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Student's council representatives are selected by the Secretary, Director, Principal, Vice-Principal, Students' Vice-President and Staff Council unanimously. Head of all the departments nominate one student from each Department for Chairwoman, Vice - Chairwoman, Secretary and Joint Secretary respectively. The Chairwoman and Vice - Chairwoman are selected from III year Under Graduate students. Secretary and Joint Secretaries are chosen from II-year Under-Graduate students with 50% Day scholar and 50% Hosteller composition. Also student office bearers are selected from each department for 24 committees and forums.

The following are the list of committees:

1. National Service Scheme - Units (24, 25, 153, 233 and 237)
2. National Cadet Corps
3. Consumer Care Consortium
4. Red Ribbon Club
5. Youth Red Cross
6. Busy bees Quiz Club
7. Kala Sarada Fine Arts Association

8. GanaSarada Forum
9. Sarada Sports Club and Zodiac Sports Association(PESSY)
10. Gandhian Studies, SansadAdarsh Gram Yojana and SarvaSena and Shanti Sena
11. Women's cell
12. Anti-ragging committee
13. Hostel committee
14. Student welfare and Discipline committee
15. Library Advisory Committee
16. Internal Compliant Committee
17. Examination Committee
18. Research Committee
19. Placement, Training and Development Cell
20. Institution Innovation Council(IIC & MHRD)
21. Sexual Harassment and Prevention Committee
22. Students welfare and Extra-Curricular Committee
23. Academic Affairs Committee

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA5/80_document_5_3.2.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

26

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College has a well-established Alumnae Association functioning since the inception of the institution and

registered officially on 09.02.2017 by name "Sarada Suta". It's functioning effectively and consistently. Once a year, August Second Saturday is dedicated as the Alumnae Meet Day named "Sarada Suta Sangamam". Eminent alumnae, alumnae in Distinguished cadre, proficient alumnae specialists, ideal and leader alumnae are invited to our faculty. They are active members of body of the Institute. We conduct surveys to know feedback from Sarada Suta's and that they offer opinion for the enhancements. They deliver invited talks, guest lectures, seminars and offer counseling to students for employment.

Old Students Association meeting was held department wise(online mode) from 14.08.2021 to 04.09.2021. Alumni of each department were invited as guest of honour and they delivered motivational address and shared their memories. 879 alumnae from various batches shared their experiences. Also, our alumnae of Computer Application Department provide the financial assistance to the poor students. Also, the Alumnae of various departments contribute to the college in various ways (Providing Examination fees, Books, Participating Conferences and addressing various motivational meetings).

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA5/82_document_5_4.1.pdf

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institution strives to standardize the faculty to update their teaching, research and leadership. The academic calendar

reflects the delegation of responsibilities for effective governance and management of academic and administrative allied activities. The Heads of the Departments look after the work of their respective departments. Various curricular and co-curricular activities of the college are supervised by different committees. The vital academic activities of the college are observed by the Secretary, Director and Principal. The numerous activities such as conducting Examinations, Training and Development, Placement and Higher Education, Research and Development, Women Cell, Discipline and Alumnae, Integrated Rural Development Programmes and ISR activities are assisted by the Deans and respective forum co-ordinators.

The duties and responsibilities are shared among the faculty members under various committees specifically Admission Committee, Library Advisory Committee, Sports Committee, Hostel Committee, Complaint and Redressal Committee, Student welfare and Discipline Committee, Anti-Ragging Committee, Women Cell, Examination Committee, Research , Innovation and Development Committee, Finance Committee, SaradaSuta Alumnae Committee, Planning, Monitoring and Development Committee, Training and Placement Committee, UGC Institution Activity Monitoring Cell and Institutional Social Responsibility Extension and Development Committee. The management assigns appropriate duties and provides adequate guidelines and time to go ahead the same, which is the main cause for the smooth and successful running of the institution with decentralization of power to right delegation of authorities.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA6/101_document_6.1.1_additional.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Principal and IQAC with defined list of committees conduct curricular, co-curricular and extracurricular student centered programmes. Each committee has a coordinator, two to three teachers with student representatives. The Council (staff and student) meetings are arranged to discuss, deliberate and decide

for new ventures/solutions. The faculty members are assigned as Deans, Coordinators and students are also given responsibilities. Suggestions from all stakeholders are taken into account through Students' and Staff Council. Through events management, students get trained in various practical skills namely, interpersonal understanding, team work etc. The decentralization system is followed in the admin process. In order to bring innovation and skillfulness, the coordinators and constituent members of each committee are shifted periodically after every 2 or 3 years. It results the spreading of skills and experiences for most teachers. Other than these committees, the Dean-CIA, Dean-Training and Development, Dean-Research, Innovation and Development, Dean-Welfare and Discipline and Dean-ISR Extension activities are responsible for conducting various activities with the assigned responsibilities of staff and students. The delegation of responsibilities to the faculty members is transparent available as Governance and Responsibilities in the college calendar to make it clear and accessible to all the stakeholders to execute their responsibilities.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA6/102_document_6.1.2_main.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Everyday activities are purely student-centred. The main focus of the committees and the members of staff under five Deans is to uplift the student community to compete at the global level. All the students in the institution actively take part in co-curricular and extracurricular activities with interest. Regarding administrative and academic activities, the institution gets feedback from all stakeholders. The suggestions of them are analysed in the committee meeting and appropriate action is taken. Since research elevates the knowledge in the

respective field, the staff and students are encouraged to attend seminars and conferences. The students and teachers are continuously reminded on the P-3 (Participation, Presentation and Publication) practice towards the promotion of research and development. Considerable improvement has been achieved which further, promoted to P-5 (Participation, Presentation, Publication, Patenting and Policy Making) practice towards achieving patenting with the science stream and policy making in the arts and humanities stream research. Having these as initiatives the institution has applied to many funding agencies namely UGC, ICSSR, DST, CSIR, TNSCST etc.,

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA6/117_document_6.2.1_staff_participations.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The organogram of the college reflects proactive delegation and shared responsibilities with which governance takes place. A hierarchy is adhered with bottom-up strategy in allotting duties, responsibilities with accountability at every stage. The Principal is supported by the teaching and NTS. The institutional cells/units and bodies associated with curriculum, teaching-learning-examination, research, training and placement, extension, autonomy, Finance, Awards Committee are in right grid. The conduction of interviews and the selection process is handled by the VC Nominee and Panel of Subject Experts as per norms of the University. As the institution is unaided, the sustainability of the staff in the institution is found floating always due to several reasons. In such circumstances, temporary faculty members are appointed by management committee for the benefit of the students to avoid intervention in studies. Regarding the service of the staff members after the probationary appointment, the service as regular staff starts from the next year. In case of relieving from service, concerned have to submit three months' notice and complete the syllabi of the respective semester. The organogram denotes constructive and

systematic linking of the institutional bodies and reflects the spontaneous and integrated flow of academic/administration aspects from Secretary to the student community.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA6/104_document_6.2.2_organogram.pdf
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA6/105_document_6.2.2_additional.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Being an unaided institution the welfare measures for all the staff are diverse:

Leave Benefits CL, Maternity leave, ML, OD for staff to participate academic-research participations.

Sabbatical leave is given for thesis submission/pre-viva/final viva for three days leave with salary.

EPF is equally contributed..

Group Insurance policy is in practice for employees' and their family.

Special Salary package is given to faculty members with immediate hike in salary after the Submission/award of Ph.D/NET/SET.

The staff are permitted to avail personal/academic and other loan from the Bank with the concurrence from the management.

Festival advance is given to all the staff members.

Financial aid is given as fee concession to the wards of staff from LKG to Ph.D.,

Transport facility is provided for staff with lesser charges. Quarters is also provided to the Non-teaching staff.

Staff Club is supported by the management to participate in the vital events in the staff's family.

Research/Publication support is provided for registration and incentive for publications/conference participation/scientific-professional bodies Life membership registration of the faculty members.

Avenues for career development and progression are in practice by providing leave with salary to participate in Additional Degree examination.

Career Advancement for qualified NTS is given on acquiring required qualification.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA6/113_document_6.3.1_staff_welfare.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

10

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

88

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Internal Audit: Financial controls are implemented by the management committee which monitors the use of funds as well as

the utilization of funds. Economic policy is adopted for controlling expenditure and utilization of funds. No major irregularities were reported in the audit. Accounts relating to funds from various agencies are properly accounted, vouched and verified in the office and checked by the Principal.

External Audit: It is done by a Chartered Accountant of external audit appointed by the management, once in a year. External audit is done by the scheduled chartered accountants of Sri Ramakrishna Tapovanam, Tirupparaithurai. Our college conducts external audits regularly. The accounts are clean and transparent without any complexity. The coordinated efforts of all the people concerned namely bursar office, college office and management pave the way for the best performance of accounts services.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA6/109_document_6.4.1_institution_conducts_internal_and_external_financial_audits_merged.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

2.940448

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

- 1. Being a self-financing institution, the governing body gives support for the preparation, allocation, distribution and effective utilization of funds.**

2. Fee received from the students are utilized for the monthly salary of teaching and Non-teaching staff members.
3. By the satisfactory and balanced economic budgeting, planning and allocation, the essential physical and academic facilities are augmented every year for the needs.
4. The Purchase Committee decides with the policy and procedure for purchasing. Each and every transaction is supported by the vouchers and documents.

All the collections are deposited in the bank and all expenditures, recurring and non-recurring are incurred through Cheques/Electronic mode. Only ratified persons of the management handle the transaction through the Bank.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA6/111_document_6.4.3_institutional_strategies_for_mobilizationfinal_1.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

- As recommended by the peer team, IQAC initiated to the Management to provide the additional systems in/for Library and Information service/Hostel students to use the browsing center of the college for advance learning through MOOC, SWAYAM online courses after and before college hours. Many students use this facility and gradually the number of students using this facility has increased.

As per the recommendation of the peer team, the institution conducts new courses related to the locality such as oil painting and library science.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA6/83_document_6_5.1.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC reviews the teaching-learning process and methodology as per action plan. At the beginning of the semester teachers submit the teaching plan by teachers. Academic Interaction Record to ensure curriculum delivery is maintained. The IQAC monitors most events taking. The faculty members use ICT tools to prepare and deliver lectures through audios, videos and PPTs. LOs are reflected through the percentage of results, marks, classes and ranks attained by the candidates.

A review of action and academic plan is conducted by IQAC on departmental developments, result analysis, deviations of the plans and reason for it.

The departments perform analysis of performance on academic results, research index, curriculum implementation and use of ICT pedagogical methodologies. IQAC suggests plans to departments concerned with prescribed measures for quality enhancement.

Each department offers exclusive certificate and diploma programs for both UG and PG students to add extra credits in the student's profile or to make them enhance grades and marks. These courses convey life skills which are handled by practitioners, thus providing opportunity to students for hands on experience and building bridges with the world of work. The IQAC conducts plan-proceedings meet at the semester beginning and progress evaluation at every semester end.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA6/84_document_6.5.2_the_institution_reviews_its_teaching_learning_process.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.srisaradacollege.org/assets/pdfs/College%20Magazine%20-%202021%202022.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute conducts programs to build self-confidence level. Experts address and highlight the values and contribution of women to the society.

a. Safety and security: The campus is equipped with high

elevated compound wall with fence lights. CCTV cameras are fixed in every floors/classrooms for safety and security of inmates. The visitors are allowed with gate-pass issued by security. The two wheelers and four wheelers parking area are provided. Strict implementation of Anti-Ragging, Anti-Smoking and Mobile Free Campus is followed. There is no scope for senior-junior hierarchical differences. Hence, there is no issue of ragging.

b. Counseling: The teachers handle the classes on career, social, cultural, traditional, and spiritual values. The counselor counsels the students on issues personal, psychological, emotional issues if any. It has helped them a lot to withstand at the times of complications.

C. Common Rooms: Non-Residential Student Center is provided for day-scholars. Medically ill students utilize the common room in the hostel. For mothers emergency stay rooms are provided. Fathers too can stay at ashram guest house for emergency.

d. Daycare Center: Basic Day Care Center is available to look after the kids of the staff members. It is looked after by dedicated women workers.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA7/61_document_7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

1. Solid waste management: All domestic wastes of the campus viz. paper, plastics, glass, metals, waste foods, etc. are collected from class rooms, playgrounds, hostel and canteen. Green and red bins are placed on campus to segregate wet and dry waste. The solid waste materials produced during agriculture are used for vermi-composting, Vermi-culture integrated with bio organic farming.

1. Liquid waste management and Waste recycling system: Liquid waste is systematically disposed of or channeled through an effective drainage system to drain out waste water to the Neer Vazham pond. The chemical waste from laboratories, are disposed in the waste pits. Sprinklers are used to water the lawn. The institution engages in aqua farming. The institution ventures in zero waste integrated bio farming involving dairy - moriculture-sericulture -vermi culture etc

2. E-waste management:

The e-wastes collected from stake holders is being disposed periodically centrally through government authorized vendors duly certified by Tamilnadu Pollution Control Board.

1. Biomedical, Hazardous chemicals and radioactive waste management:

Paper plates and glasses are used in the Canteen Stores Department. The students are instructed to avoid the usage of polythene bags. The students are instructed to use ink pens instead of disposable ball point pens.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution	
<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	<p>B. Any 3 of the above</p>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</p>	<p>A. Any 4 or all of the above</p>

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution provides a comprehensive environment for staff and students. Different value-added programmes and cultural activities are organized inside the college to promote harmony with each other. The college aims to impart a holistic personality to the students, who come from various socio-economic communities. The college conducts student induction programs (SIP), semester-wise bridge course and orientation courses for Tamil and English-medium students to reduce their cultural and linguistic differences. Social as well as religious and spiritual awareness is created through Kolu, the traditional practise of arranging dolls during Navarathri. Kolu is visited by the public not only from the nearby villages and schools, but also from the urban residential areas. Annaiyar Jayanthi is celebrated to inculcate the views of Annaiyar on emotional, spiritual, and cultural values. On that occasion, and on 'Maattu Pongal' Sama Panthi Bhojan (communal lunch) is arranged for the local village people, staff, and students, and they enjoy the moment of togetherness. Sanskrit and Tamil are offered as Part I languages to make all the students linguistically competent. The institute has a code of ethics for students and a separate code of ethics for teachers and other employees. The morning daily assembly magnifies the students' morale and encourages them to uphold our tradition and the hidden values of humanity and discipline. The language departments conduct World Language Day to promote linguistic and cultural diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:	
<p>Many initiatives are taken by the institution, namely conducting and organising orientation and awareness programs, training programs, seminars, and workshops to prepare future leaders to inherit human values and meet constitutional obligations. Every year, the College Union organizes a large number of student-oriented activities namely academic, cultural, literary, entertainments, celebrations, festivals, and competitions. Celebrations include Independence Day, Teacher's Day, Founder's Day, Annaiyar Jeyanthi Republic Day, College Annual Day, Sports Day, International Women's Day, Union Day, Lighting Ceremony, and Farewell Day. The programmes are organized by the student secretaries. YRC, RRC, NCC, Consumer Club, and NSS are vibrant with social activities that impart and educate social consciousness to the student volunteers. Students participate in tree plantations and blood donations. The students actively participate in the Independence Day and Republic Day celebrations. In order to instill patriotic values, frequent orations on confidence building, personality management, and problem solving strategies are given by external experts and staff members during the national and religious festivals. All the stakeholders are made to take the pledge</p> <p>instructed by the government making them aware of their responsibilities as the citizens of India. On all Mondays and on special days, the National Integration pledge is taken by all.</p>	
File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

<p>7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized</p>	<p>A. All of the above</p>
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File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

All national and international days are scheduled in the academic calendar. Students and staff observe a two-minute silence in memory of Mahatma Gandhi as Martyr's Day. Holy Mother Sri Sarada Devi's birthday is celebrated as Sri Sarada Jeyanti. As part of Samapandhi bhojana, everyone on the campus eat together on this day. Swami Vivekananda Jeyanti is observed as National Youth Day. Bhagavan Sri Ramakrishna's birthday is observed in February. International Women's Day, Sarada Sutas Day is observed. The college observes International Yoga Day, World Environmental Day, World Music Day, National Statistics Day, International Plastic bag Free Day, Independence Day, World Entrepreneurs Day, World Rivers Day, National Youth Day, Republic Day, World Entrepreneurs Day, World Rivers Day, National Youth Day, Matryr's Day, World Mother Language Day, National Science Day, International Women's Day, World Poetry Day, World Consumer Right Day, World Water Day, World Health Day, World Heritage Day, and World TB Day. Teacher's Day is

observed to honour our teachers. Sakthi Pooja and Sirappu Vazhipadu are performed for the wellness of the faculty members and students. The college celebrates Samatthuva Pongal festival. On the day of Mattu Pongal, people belonging to various religions join and perform inter religious prayer and eat together.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

As the objectives of the college prove amply, imparting value-based education that seeks the all-round development of the personality of the students is the primary aim of Sri Sarada College for Women, Tirunelveli. Focusing on the motto of the College, namely the Harmonious Development of the Hand, the Heart and the Head, all the activities are centred round the fulfilment of the objectives of the college. The college provides holistic education of which a few practices are listed. An objective assessment of what the students have learnt is made in the Personality Assessment Certificate, which is the cumulative record of the achievements of the students in the three years, given to the final year students at the end of the third year on the occasion of the Lighting Ceremony.

File Description	Documents
Best practices in the Institutional website	https://www.srisaradacollege.org/admin/naac_cycle_iii/2022/CRITERIA7/144_document_best_practices_merged_1.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Life-Training Programmes and Service-learning are the institutional distinctiveness. Thegurukula way of life is followed in the hostel. Early getting up, Surya Namaskaram, prayer, study, daily duties by turns, duties on special occasions like poojas and festivals and organising the Hostel Day are the special opportunities available to the hostel residents, while all the students get training in showing respect and reverence to elders (eg. the custom of saying 'Namaskaram' to teachers and elders, sadhus and sayasinis), training in hospitality through receiving guests and attending to their needs like accommodation, food and other facilities, organising functions, developing leadership skills, co-operation and adaptability with others for a common cause, and expressing their talents through fine arts, literary arts and household arts. Students connect knowledge and theory to practise by combining service with reflection in a structured learning environment. It instills the habit of performing a service for others. The institution has organised many programmes to develop their personalities. There are numerous opportunities for students to have a community orientation to their education through the programmes NCC, NSS, YRC, RRC, GCC, and Consumer Club, which motivate students to participate in service-oriented activities. Having received much from society, the youth should give something back to it through service. The status of autonomy is effectively directed towards good citizenship.

File Description	Documents
Appropriate link in the institutional website	https://www.srisaradacollege.org/institutional_distinctiveness.php
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To apply for more number of patents
2. To plan for more consultancy services for revenue
3. To get the approval for the diploma programs namely Diploma in Hardware, diploma in Herbal Medicine and Diploma in Dress Designing through academic council
4. To submit proposal requesting second batch of BoS and AC members from the university.
5. To apply for more funded projects.

