



Sri Sarada College For Women

(An Autonomous Institution)

(Reaccredited with “A” grade by NAAC)

Institution included u/s 2(f) and 12(B) of UGC

Affiliated to Manonmaniam Sundaranar University

(A branch of Sri Ramakrishna Tapovanam, Tirupparaithurai)

Ariyakulam, Tirunelveli Thoothukudi _High Road, Maharaja Nagar Post,

TIRUNELVELI- 627 011.



CRITERION III
RESEARCH POLICY



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Ariyakulam, Thoothukudi NH, Maharaja Nagar Post,
TIRUNELVELI - 627011
Website: <http://www.srisaradacollege.org>
E-mail : srisaradatvl@gmail.com

RESEARCH POLICY

AIM OF THE POLICY:

Realising the vision and mission of the college for contributing to the national development the policy aims at ensuring that the research activities of the institution conform to all applicable rules and regulations and to the established standards and norms relating to safe and ethical conduct of research.

SCOPE OF THE POLICY:

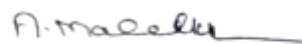
This policy shall apply to all the scholars of the college undertaking research and for the purpose of this policy 'researchers' that include all faculty members, who are active in teaching, research and extension, all students studying in the college, all mentors, research supervisors, external experts and sponsors associated with any of the research activities of the college.

OBJECTIVES:

1. To initiate a research fund for supporting and facilitating research initiatives of staff and students.
2. To provide a platform to ensure the staff to attain the desired mix of teaching, research and consultancy outputs.
3. To facilitate the presentation/communication of the research work/projects their findings and recommendations through academic events namely symposia/ conferences/seminars.
4. To establish linkages after identification including MOU s for long term relationships with industry bodies and individual companies for creating opportunities for teachers and students to involve themselves in real life research projects.
5. To encourage the publication of the research work/projects in reputed academic journals
6. To provide a modality for proper coordination of all research activities of the college and aligning these to the vision and missions of the college and sustainable development goals.
7. To guide researchers in the integration of research projects with the regular curriculum.
8. To prepare and implement a research code, which informs all researchers about the ethical and legal norms and principles to be followed in the conduct of research
9. To design and implement a research quality assurance mechanism for ensuring that all research activities of the college conform to standard quality specifications
10. To develop, prescribe and administer procedures to ensure the research code and plagiarism rules and regulations.
11. To intimate researchers about the appropriate research opportunities announced by different academic, research, industry or government organisations
12. To develop and promote linkages with the Research bodies of other institutions, corporate and industries.
13. To encourage interdisciplinary research and establish modalities for preparing and undertaking joint research projects covering more than one knowledge domain as well as policies for involving external agencies/experts in such projects


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Coordinator - IQAC
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RESEARCH, INNOVATION DEVELOPMENT ADVISORY COMMITTEE:

S No	Categories of nominees	Name & Designation of appointees
1	Chairperson	Dr.Malarvizhli
2	Dean - Research	Dr.A.Aruna Devi
3	Doctorate Faculty in Arts/Humanities (with guideship)	Dr.N.Kamala
4	Doctorate Faculty in Science (with guideship)	Dr.Vallinayagi
5	Doctorate faculty with highest research score	Dr.V.Sangeetha
6	Young Researcher - Science (with high P3 score)	Dr.M.Malini
7	Young Researcher - Arts/Humanities (with P3 score)	Dr.T.Kalavathy
8	IQAC	Smt.Renuka
9	Secretary (Ex officio)	Yatishwari Saravanabhavapriya Amba
10	Director (Ex officio)	Prof.P.Chandra Sekaran
11	Special invitee	Dr.Mahalakshmi
12	Special invitee	Dr.N.Booma Devi

CODE OF ETHICS IN RESEARCH:

1. To provide advice and guidance on all matters pertaining to academic research ethics
2. To advise the BoS and Academic Council on compliance with the 'Code of Ethics in Academic Research.
3. To provide guidance and academic support to scholars on ethical issues in respect of teaching, research and other academic activities.
4. To confirm to external bodies with ethical standards in respect of research projects undertaken by scholars
5. To advise the Management Committee on any policies that may be required in relation to accepting/generating funds for research
6. To serve as an investigative body for any disputed matter concerning research ethics and conduct
7. To make recommendations to the Management Committee on action, if any, should be taken as a result of the investigations



M. Malarvizhli

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RESEARCH MISCONDUCT

1. It implies fabrication, falsification, plagiarism or deception in proposing, carrying out or reporting results of research and deliberate, dangerous or negligent deviations from accepted practice in carrying out research.
2. It includes failure to follow an agreed protocol if and when this failure results in unreasonable risk or harm to persons, the environment, and when it facilitates misconduct in research by collusion in, or concealment of, such actions by others.
3. It includes any plan or attempt to do any of these things. It does not include honest error or honest differences in interpretation or judgment in evaluating research methods or results, or misconduct unrelated to research processes.
4. It includes (and is not limited to) the following acts:
 - a) **Plagiarism:** The deliberate copying of ideas, text, data or other work (or any combination thereof) without due permission and acknowledgement.
 - b) **Piracy:** The deliberate exploitation of ideas from others without proper acknowledgement
 - c) **Abuse of Intellectual Property Rights:** Failure to observe legal norms regarding copyright and the moral rights of authors.
 - d) **Abuse of Research Resources:** Failure to observe the terms and conditions of institutionally licensed research resources.
 - e) **Misinterpretation:** The deliberate attempt to represent falsely or unfairly the ideas or work of others, whether or not for personal gain or enhancement.
 - f) **Personation:** The situation where someone other than the person who has submitted any academic work has prepared (parts of) the work;
 - g) **Fabrication and Fraud:** The falsification of data, information or citations in any form.
 - h) **Sabotage:** Acting to prevent others from completing their work. This includes stealing or cutting pages out of library books or otherwise damaging them; or wilfully disrupting the experiments of others; or endangering institutional access to licensed research resources by wilfully failing to observe their terms and conditions.
 - i) **Professorial misconduct:** Professorial acts that are arbitrary, biased or exploitative.
 - j) **Denying access to information or material:** To deny others access arbitrarily to scholarly resources or to deliberately and groundlessly impede their progress.



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SEED MONEY SCHEME:

A research endowment fund established by a philanthropist (Sri S.V. Alagappan, Tiruchi) is maintained under the head IRF i.e. (Institutional Research Fellowship) is optimally used for providing the seed money to the willing and motivated faculty members to carry minor-regional-need based, thrust area contextual research projects in science, arts and humanities. Annually the applications received from the prospective researchers for the promising projects are scrutinised by Research Advisory Committee (RAC) and awarded with seed money as follows:

- | | | |
|--|---|---------------------|
| 1. For approved Science Research Supervisors | : | @ 18,000/- per year |
| 2. For approved Arts/Humanities Research Supervisors | : | @ 12,000/- per year |
| 3. For Science PhD Holders without guideship | : | @ 9,000/- per year |
| 4. For Arts/Humanities PhD holders without guideship | : | @ 6,000/- year |
| 5. For Full time research scholar 1 each per research supervisor | : | @ Rs. 3,000/ year |
| 6. Best Researcher Award - Patenting (Science) | : | @ Rs. 5,000/- |
| 7. Best Researcher Award - Policy formulation (Arts & Humanities): | : | @ Rs. 3,000/- |

Guidelines for the award of seed money:

1. Individual's request has to be made to the Secretary through the concerned HoD, Principal and Director/Advisor by the concerned, stating the project title with justification and accountability assuring the publication of the research findings in a commendable journal with scope for patenting and policy making. (Time line 1 month after reopening of the academic year)
2. The RAC will convene an IRF award meeting to decide the beneficiaries. (Time line: 15 days)
3. The recipients have to give an undertaking to the effect of requirements given in the para 1 above in the guidelines. (Timeline 1 week)
4. The awardees have to participate/present/publish suitably within 9-10 months of award.
5. A bimonthly research review has to be conducted by RAC and IQAC by way of updation of research status of the recipients, with or without external expertise on the concerned discipline. The remarks given in the review meeting have to be updated and if not the IRF status will be withdrawn.
6. The IRF will be disbursed to the beneficiaries at the ratio 2:1:1 (at the beginning, after publication and after submission of accounts/supporting document)
7. An overall best researcher award (open category) will be decided by the RAC with 1/2 external expertise



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