



Sri Sarada College for Women

(An Autonomous Institution)

(Reaccredited with “A” grade by NAAC)

Institution included u/s 2(f) and 12(B) of UGC

Affiliated to Manonmaniam Sundaranar University

(A branch of Sri Ramakrishna Tapovanam, Tirupparaithurai)

Ariyakulam, Tirunelveli Thoothukudi –High Road, Maharaja Nagar Post,

TIRUNELVELI- 627 011.



Criterion V

5.1 Student Support

5.1.5 Redressal of students' grievances, including sexual harassment and ragging

2024-2025



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Ariyakulam, Thoothukudi NH, Maharaja Nagar Post,

TIRUNELVELI-627011



E-mail: srisaradatvl@gmail.com Website: www.srisaradacollege.org

5.1.5. THE INSTITUTION ADOPTS THE FOLLOWING MECHANISMS FOR REDRESSAL OF STUDENTS' GRIEVANCES, INCLUDING SEXUAL HARASSMENT AND RAGGING:

- ❖ STATUTORY REGULATORY BODIES
- ❖ STUDENTS' GRIEVANCE BOX
- ❖ INTERNAL COMPLAINTS, GRIEVANCE AND REDRESSAL CELL
- ❖ WOMEN CELL
- ❖ DISCIPLINE AND WELFARE COMMITTEE
- ❖ ANTI-RAGGING COMMITTEE

Kanaka

PRINCIPAL
SRI SARADA COLLEGE FOR WOMEN
(Autonomous)
TIRUNELVELI - 627 011



A. Maleela

Coordinator - IQAC
Sri Sarada College for Women (Autonomous),
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Statutory Regulatory

STUDENTS' GRIEVANCE BOX



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E-COPY OF ACADEMIC CALENDAR(2024-2025)– PAGE



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Home About Us Governance Academics Examination System Quality Care Research & Innovation Infrastructure Training, Welfare & Support Services Institutional Social Responsibility (ISR) Perception Media & Reach us [Online Fees Payment](#) [Online Fees Payment \(Even Semester\)](#)

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- Campus @ a Glance
- Photo Gallery
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Grievance

GIVE YOUR GRIEVANCE HERE

Name


Public

Email Id

Contact No

Your Message

Attach the File No file chosen



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INTERNAL COMPLAINTS, GRIEVANCE AND REDRESSAL CELL MINUTES OF THE MEETING

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INTERNAL COMPLAINTS, GRIEVANCE AND EQUAL OPPORTUNITY CELL
Complaint cum Redressal Committee

The Complaint cum Redressal committee meeting was held at the Principal's cabin by 11.30 a.m. on 24.07.2024.

Agenda: To discuss and provide time schedule for PESSY activities as per the request made by some student representatives.

The resolutions made:

- As there is no provision for dedicated hour for Physical Education, Sports Science and Yoga (PESSY) as per UGC/University norms, the students may be taken for indoor/ outdoor games, whenever a particular faculty is on leave.
- Separate sessions will be scheduled for UG I Year, UG II Year, UG III Year and PG students from 3.30 p.m. to 4.30 p. m. with effect from 2024 - 2025 academic year as decided by Dean-ISR and IQAC.

Members Present

S.No.	Staff Incharge	Category	Signature
1	Dr.(Smt.) N. Kamala	Principal	<i>N. Kamala</i>
2	Dr.(Smt.) B. Revathy	Vice Principal	<i>B. Revathy</i>
3	Dr.(Smt.) A. Mahalakshmi	IAQC Coordinator	<i>A. Mahalakshmi</i>
4	Dr.(Smt.) B. Parvathi Devi	Students Vice President	<i>B. Parvathi Devi</i>
5	Dr.(Smt.) K. Amutha	Dean	<i>K. Amutha</i>
6	Dr.(Smt.) R. Muthulakshmi	Member	<i>R. Muthulakshmi</i>
7	Smt. S. Magara Jothi Lakshmi	Member	<i>S. Magara Jothi</i>
8	Dr.(Smt.)P.Shunmuga Thangam	Member	<i>P. Shunmuga Thangam</i>

Kamala
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INTERNATIONAL WOMEN'S DAY CELEBRATIONS

2025 Theme: "For all Women and Girls: Rights, Equality and Empowerment"



IQAC and Women Cell jointly organized the International Women's Day celebrations on 07.03.2024. The program commenced with universal prayer. Dr. N.Kamala, the Principal delivered the welcome address. Yathiswari Mukundapriya, Advisor, blessed the participants. Dr R.Kala, Professor, Dean of Science & Member of Syndicate, Manonmaniam Sundaranar University, Tirunelveli - 627 011 shared her views eloquently about numerous accomplished women, their development and progress in various fields. Dr. A. Shunmuga Priya, Assistant Professor, of Mathematics, delivered a lecture on the topic "நவீன யுகத்தில் பெண்களின் சுதந்திரம்". Dr P. Muthu Lakshmi, Assistant Professor, of Tamil, gave a talk on the topic "சாதனைப் பெண்கள்". Selvi. B. Harini, III B.Com (CS) presented a talk on the topic Breaking Barriers: Women in Science, Technology and Innovation. Selvi. M.Bala Sankari Uma, II B.A (Economics) shared her thoughts on the topic "பெண்கள் தலைவர்களாக எதிர்காலத்தை வடிவமைத்தல்". Selvi. A.Janani, III B.A (English) recited a poem on the title "பெண்களைப் போற்றுவும்". Prof. (Major). P.Chandrasekaran, Director, gave the felicitation address. The program concluded with the college song.


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DISCIPLINE AND WELFARE COMMITTEE MINUTES OF THE MEETING

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STUDENTS SERVICES CENTRE (SSC), WELFARE, DISCIPLINE, ALUMNAE AND HOSTEL

CIRCULAR

Circular No:10	Date:04.1.2025	Subject:NAAC 3 Sensitization Meeting-Reg
Ref. Circular no-	Date:-	Attention to Co-Coordinator under Dean V- Students Services Centre (SSC), Welfare, Discipline, Alumnae And Hostel

Students Service Centre, Welfare, Discipline Meeting is proposed on 08.01.2025 at Principal's room by 2.00 P.M. All the members are requested to participate in the meeting and share the suggestions / issues if any

Agenda:

- To discuss about the NAAC cycle-3 preparation with the coordinators.
- To discuss and decide about the activities under different categories in case of deficiency if any.
- To discuss further strategies for Alumnae meet, Students discipline, and academic development.
- Other matters if any.

Members of the Committee

S.No	Name of the Member	Position
1	Yatiswari Saravanghiniyapriya	Secretary
2	Yatiswari Mukundapriya	Advisor
3	Pro (Major) P.Chandrasekaran	Director
4	Dr.(Smt).N.Kamala	Principal
5	Dr.(Smt).A.Mahalakshmi	IQAC Coordinator, Assistant Professor, Department of Mathematics
6	Dr.(Smt).N.Booma Devi	Joint IQAC Coordinator, Assistant Professor, Department of Physics
7	Dr.(Smt).K.Amutha	Dean - SSC,Welfare, Assistant Professor, Department of AI & Ds
8	Dr. (Smt.) B.Parvathi Devi	Director-MCA, Department of Computer Applications
9	Selvi.S.Vimala	Assistant Professor, Department of Computer Applications
10	Smt. Lt S. Chitra	Assistant Professor, Department of English
11	Dr. (Smt.) P. Gomathi	Assistant Professor, Department of Physics
12	Dr.(Smt).Padmapriya	Assistant Professor, Department of Business Administration
13	Dr. (Smt.) S. Arumuga Selvi	Assistant Professor, Department of Commerce Corporate Secretaryship
14	Dr. (Smt.) R. Muthulakshmi	Associate Professor & Head, Department of Commerce.
15	Dr. (Smt.) P. Shunmuga Thangam	Assistant Professor, Department of Business Administration
16	Dr.(Smt).M.Lalitha	Assistant Professor, Department of English

Communicated to: All the above members

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STUDENTS SERVICES CENTRE (SSC), WELFARE, DISCIPLINE, ALUMNAE AND HOSTEL

Meeting No: _____ Date: 08.01.2025

Minutes of the Meeting

- Suggested to conduct department Level OSA online meetings. (Focus on academic, research and CSR with the alumnae).
- Alumnae endowment to be created with a minimum Rs.10, 000/- for all departments.
- Endowment details to be updated in the compendium.
- Alumnae whatsapp group to be formed and enhance connectivity.
- Grandmother's day to be celebrated on 21.01.2025.
- A General Counseling meeting to be conducted for final year students.
- To initiate establishment of the Women study center (Sarada, Kasthuri Ba, Nivedita, Vivekananda, Mahatma Gandhi)
- To revise the staff club subscription amount as Rs.60/- month
- Identify the student's talents in each department and encourage them to participate in all appropriate events.
- In the English department, for the stairs half gate to be replaced with full gate.
- In the attendance register to fill the attendance register in time and cumulative total will be mentioned/updated by next month in the register.
- Students have to inform about the condonation details/ caution about the 2 condonation only.

Dr.N.Kamala
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Dr.K.Amutha
(Dean -SSC, Welfare)

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Members Present in the Meeting:

S.No	Name of the Member	Position	
1	Yatiswari Saravanabhavapriya	Secretary	Saravane bhavapriya
2	Yatiswari Mukundapriya	Advisor	Mukundapriya
3	Prof. (Major) P.Chandrasekaran	Director	P.Chandrasekaran
4	Dr.(Smt).N.Kamala	Principal	Kamala
5	Dr.(Smt).A.Mahalakshmi	IQAC Coordinator, Assistant Professor, Department of Mathematics	A.malee
6	Dr.(Smt).N.Booma Devi	Joint IQAC Coordinator, Assistant Professor, Department of Physics	N.Boomadevi
7	Dr.(Smt).K.Amutha	Dean - SSC,Welfare, Assistant Professor, Department of AI & DS	K.Amutha
8	Dr. (Smt.) B.Parvathi Devi	Director-MCA, Department of Computer Applications	B.Parvathi
9	Selvi.S.Vimala	Assistant Professor, Department of Computer Applications	
10	Smt. Lt. S. Chitra	Assistant Professor, Department of English	S. Chitra
11	Dr. (Smt.) P. Gomathi	Assistant Professor, Department of Physics	P. Gomathi
12	Dr.(Smt).Padmapriya	Assistant Professor, Department of Business Administration	Dr. Padmapriya
13	Dr. (Smt.) S. Arumuga Selvi	Assistant Professor, Department of Commerce Corporate Secretary ship	S. Arumuga Selvi
14	Dr. (Smt.) R. Muthulakshmi	Associate Professor & Head, Department of Commerce.	R. Muthulakshmi
15	Dr. (Smt.) P. Shunmuga Thangam	Assistant Professor, Department of Business Administration	P. Shunmuga Thangam
16	Dr.(Smt).M.Lalitha	Assistant Professor, Department of English	M. Lalitha

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ANTI-RAGGING COMMITTEE MINUTES OF THE MEETING

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ANTI RAGGING COMMITTEE (2024-25) Date: 04.02.2025

Circular

Anti-Ragging Committee meeting will be held on 07.02.2025 (Friday) at 10.00 am in Principal's room.
The members are requested to come with points for discussion.

Agenda

1. To aware the students about the legal consequences and psychological impact of ragging.
2. To inform the helpline to all students to ensure anti ragging in college campus, if any crept in.
3. Any other issues with the permission of the chair.

To
Members of the Committee

S.No	Name of the Member	Position
1	Yatiswari Mukundapriya	Advisor
2	Prof. (Major) P. Chandrasekaran	Director
3	Dr. (Smt) N. Kamala	Principal
4	Dr. (Smt) B. Revathy	Vice-Principal
5	Dr. (Smt) A. Mahalakshmi	IQAC Coordinator
6	Dr. (Smt) R. Muthulakshmi	Cell Coordinator
7	Dr. (Smt) S. Arumuga Selvi	Women Cell Coordinator
8	Dr. (Smt) T. Dhanalakshmi	Member
9	Dr. (Smt) K. Amutha	Member
10	Smt. V. Latha	Office Superintendent
11	Selvi G. Gayathri	PG Student
12	Selvi B. Pavithra	UG Student
13	Selvi S. Gowri	UG Student

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ANTI RAGGING COMMITTEE (2024-25) Date: 07.02.2025

Minutes of the Meeting

1. There is no report on ragging among the students.
2. All the members in the Committee visit the hostel and classrooms at frequent intervals.
3. Teachers are instructed to promote the awareness on ragging and its consequences.

Members present in the Meeting

S.No	Name of the Member	Position	Signature
1	Yatiswari Mukundapriya	Advisor	
2	Prof. (Major) P. Chandrasekaran	Director	
3	Dr. (Smt) N. Kamala	Principal	
4	Dr. (Smt) B. Revathy	Vice-Principal	
5	Dr. (Smt) A. Mahalakshmi	IQAC Coordinator	
6	Dr. (Smt) R. Muthalakshmi	Cell Coordinator	
7	Dr. (Smt) S. Arumuga Selvi	Women Cell Coordinator	
8	Dr. (Smt) T. Dhanalakshmi	Member	
9	Dr. (Smt) K. Amutha	Member	
10	Smt. V. Latha	Office Superintendent	
11	Selvi G. Gayathri	PG Student	
12	Selvi B. Pavithra	UG Student	
13	Selvi S. Gowri	UG Student	

7/2/25
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