



Sri Sarada College for Women

(An Autonomous Institution)

(Reaccredited with “A” grade by NAAC)

Institution included u/s 2(f) and 12(B) of UGC Affiliated
to Manonmaniam Sundaranar University

(A branch of Sri Ramakrishna Tapovanam, Tirupparaithurai)

Ariyakulam, Tirunelveli Thoothukudi –High Road, Maharaja Nagar Post,

TIRUNELVELI- 627 011.



CRITERION III

3.4 RESEARCH PUBLICATIONS AND AWARDS

3.4.1 Code of Ethics for Research, Research Advisory Committee and Ethics Committee

(2021-2022)



SRI SARADA COLLEGE FOR WOMEN

(An Autonomous Institution)

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Ariyakulam, Thoothukudi NH, Maharaja Nagar Post,
TIRUNELVELI – 627011

RESEARCH, INNOVATION DEVELOPMENT ADVISORY AND ETHICS COMMITTEE:

S No	Categories of nominees	Name & Designation of appointees
1	Chairperson	Dr.N.Kamala
2	Dean – Research	Dr.A.Aruna Devi
3	Doctorate Faculty in Arts/Humanities (with guideship)	Dr.R.Muthulakshmi
4	Doctorate Faculty in Science (with guideship)	Dr.Vallinayaki
5	Doctorate faculty with highest research score	Dr.N.Boomadevi
6	Young Researcher - Science (with high P3 score)	Smt.P.Anusha
7	Young Researcher - Arts/Humanities (with P3 score)	Smt.M.Lalitha
8	IQAC	Smt.N.Renuka
9	Secretary (Ex officio)	Yathiswari Saravanabhava Priya
10	Director (Ex officio)	Prof (major) P. Chandrasekaran
11	Special invitee	Dr.A.Mahalakshmi
12	Special invitee	Dr.R.Kavitha

CODE OF ETHICS FOR RESEARCH:

1. To provide advice and guidance on all matters pertaining to academic research ethics
2. To advise the BoS and Academic Council on compliance with the 'Code of Ethics in Academic Research.
3. To provide guidance and academic support to scholars on ethical issues in respect of teaching, research and other academic activities.
4. To confirm to external bodies with ethical standards in respect of research projects undertaken by scholars
5. To advise the Management Committee on any policies that may be required in relation to accepting/generating funds for research
6. To serve as an investigative body for any disputed matter concerning research ethics and conduct
7. To make recommendations to the Management Committee on action, if any, should be taken as a result of the investigations

RESEARCH MISCONDUCT

1. It implies fabrication, falsification, plagiarism or deception in proposing, carrying out or reporting results of research and deliberate, dangerous or negligent deviations from accepted practice in carrying out research.
2. It includes failure to follow an agreed protocol if and when this failure results in unreasonable risk or harm to persons, the environment, and when it facilitates misconduct in research by collusion in, or concealment of, such actions by others.
3. It includes any plan or attempt to do any of these things. It does not include honest error or honest differences in interpretation or judgment in evaluating research methods or results, or misconduct unrelated to research processes.
4. It includes (and is not limited to) the following acts:
 - a) **Plagiarism:** The deliberate copying of ideas, text, data or other work (or any combination thereof) without due permission and acknowledgement.
 - b) **Piracy:** The deliberate exploitation of ideas from others without proper acknowledgement
 - c) **Abuse of Intellectual Property Rights:** Failure to observe legal norms regarding copyright and the moral rights of authors.
 - d) **Abuse of Research Resources:** Failure to observe the terms and conditions of institutionally licensed research resources.
 - e) **Misinterpretation:** The deliberate attempt to represent falsely or unfairly the ideas or work of others, whether or not for personal gain or enhancement.

- f) **Personation:** The situation where someone other than the person who has submitted any academic work has prepared (parts of) the work;
- g) **Fabrication and Fraud:** The falsification of data, information or citations in any form.
- h) **Sabotage:** Acting to prevent others from completing their work. This includes stealing or cutting pages out of library books or otherwise damaging them; or wilfully disrupting the experiments of others; or endangering institutional access to licensed research resources by wilfully failing to observe their terms and conditions.
- i) **Professorial misconduct:** Professorial acts that are arbitrary, biased or exploitative.
- j) **Denying access to information or material:** To deny others access arbitrarily to scholarly resources or to deliberately and groundlessly impede their progress.

SEED MONEY SCHEME:

A research endowment fund established by a philanthropist (Sri S.V.Alagappan, Tiruchi) is maintained under the head IRF i.e. (Institutional Research Fellowship) is optimally used for providing the seed money to the willing and motivated faculty members to carry minor-regional-need based, thrust area contextual research projects in science, arts and humanities. Annually the applications received from the prospective researchers for the promising projects are scrutinised by Research Advisory Committee (RAC) and awarded with seed money as follows:

- | | | |
|--------------------------------------------------------------------|---|---------------------|
| 1. For approved Science Research Supervisors | : | @ 20,000/- per year |
| 2. For approved Arts/Humanities Research Supervisors | : | @ 18,000/- per year |
| 3. For Science PhD Holders without guideship | : | @ 10,000/- per year |
| 4. For Arts/Humanities PhD holders without guideship | : | @ 9,000/- year |
| 5. For Research Supervisor, per 1 Full time research scholar | : | @ Rs. 3,000/ year |
| 6. Best Researcher Award - Patenting (Science) | : | @ Rs. 6,000/- |
| 7. Best Researcher Award - Policy formulation (Arts & Humanities): | : | @ Rs. 6,000/- |

Guidelines for the award of seed money:

- Individual's request has to be made to the Secretary through the concerned HoD, Principal and Director/Advisor by the concerned, stating the project title with justification and accountability assuring the publication of the research findings in a commendable journal with scope for patenting and policy making. (Time line 1 month after reopening of the academic year)
- The RAC will convene an IRF award meeting to decide the beneficiaries. (Time line: 15 days)
- The recipients have to give an undertaking to the effect of requirements given in the para 1 above in the guidelines. (Timeline 1 week)
- The awardees have to participate/present/publish suitably within 9-10 months of award.
- A bimonthly research review has to be conducted by RAC and IQAC by way of updation of research status of the recipients, with or without external expertise on the concerned discipline. The remarks given in the review meeting have to be updated and if not the IRF status will be withdrawn.
- The IRF will be disbursed to the beneficiaries at the ratio 2:1:1 (at the beginning, after publication and after submission of accounts/supporting document)
- An overall best researcher award (open category) will be decided by the RAC with 1/2 external expertise



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PRINCIPAL

IQAC

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