

**SRI SARADA COLLEGE FOR WOMEN**  
 (Reaccredited with 'A' Grade by NAAC)  
 Affiliated to Manonmaniam Sundaranar University  
 A Branch of Ramakrishna Tapovanam, Tirupparaiturai  
 Ariyakulam, Thoothukudi-High Road, Maharaja Nagar Post  
 TIRUNELVELI- 627 011

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Meeting Number :25**

02-07-2018

**Matters Tabled for Discussion**

1. Proposal to be send for sponsorship to DST, ICSSR, UGC
2. Publishing papers in peer reviewed journals & proceedings
3. Coaching classes for NET/SET, IAS, Civil Service Examinations
4. Gandhian Thought should be taught during 3.30 pm – 4.30 pm
5. Bhajan classes should be mandatory
6. Arrange for the availing scholarship for the students early.
7. Encouraging faculty and students to publish the articles in Pragnavani Journal.
8. Reminder regarding fortnightly departmentwise staff meeting.
9. Apply for funded projects.
10. Apply for the Study Centre from IGNOU, TNOU, BHARATHITHASAN UNIVERSITY, ALAGAPPA University.
11. Explain about the need of compendium by class mentors to the students especially for the freshers.

**Resolutions adopted:**

1. Decided to carry out all the above said activities on time.

S.No.	Name	Portfolio	Signature
1	Yatiswari Saravanabhavapriya Ambaji	Secretary	
2	(Major).Prof.P.Chandrasekaran	Director	
3	Dr. (Smt.) M.Malarvizhi	Principal	
4	Dr. (Smt.) R.Muthulakshmi	Vice Principal	
5	Smt. N.Renuka	IQAC Coordinator	
6	Smt. V.Rajarajeswarai	Roster Vice Principal	
7	Dr. (Smt.) S.ParvathaKrishnammal	Dean & HOD(Tamil)	
8	Dr. (Smt.) N.Kamala	HOD,Commerce(CS)	
9	Dr. (Smt.) T.RathaJeyalakshmi	Director cum HOD Computer Applications	
10	Dr.(Smt.)V.Vallinayagi	HOD,Computer Science	
11	Dr.(Smt.)J.Umai Parvathiy	Dean –Research & Development	
12	Smt. M.Indra	Dean-Training & Development	
13	Smt. S.Ammani	HOD(i/c)(Mathematics)	
14	Dr. (Smt.) T.Kalavathi	HOD(Economics)	
15	Smt. N. Lavanya	HOD(BBA)	
16	Sr. Mayil	HOD(Sanskrit)	
17	Smt.K.Lakshmi	Dean-Students' Discipline	
18	Smt.B.Revathy	Joint Vice President	
19	Smt.A.Usha	IQAC-Joint Coordinator	
19	Smt.J.Ponrenga	Dean-ISR, Extension & Development	
	Selvi.A.Mahalakshmi	Autonomy coordinator	
20	Smt.K.Ramalakshmi	IQAC-Joint Coordinator	
21	Smt.Shanmuga Nirmala	Autonomy Joint coordinator	
22	Smt.S.Gomathy	Librarian	

Signed and Certified by the Principal with the seal of the Institution

Secretary

Principal

IQAC Coordinator