

SRI SARADA COLLEGE FOR WOMEN

(Re-Accredited with 'A' Grade by NAAC)

Affiliated to Manonmaniam Sundaranar University
(A Branch of Sri Ramakrishna Tapovanam, Tirupparaiturai.)

Sarada Nagar, Ariyakulam, Maharajanagar (PO),
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ACADEMIC HANDBOOK 2017- 2018

PERSONAL MEMORANDUM

Name	:	Photo Stamp Size
Year & Major	:	
University Register No.	:	
College Roll No.	:	
Date of Birth	:	
Residential Address	:	Door No Street	
Place	:	
Taluk	:	
District	: Pin Code:	
Father's Name	:	
Mother's name	:	
Guardian's name	:	
Name of the Counsellor	:	
Height	: Weight:	
Blood Group	:	
PAN Number	:	
Bank Account No. & Name	:	
Insurance Policy No.	:	
Aadhaar ID Number	:	
Driving License No.	:	
Mobile Number	:	Father	
		Mother	
		Guardian	
Email ID	:	
Vehicle No.	:	
Personal ID Marks	:	

Date :

Signature

அருட்திருமூவர்
THE HOLY TRINITY



புகவான்
பூர் ராமகிருஷ்ணர்

தோற்றம்: 17.02.1836
சமாதி : 16.08.1886



அன்னை
பூர் சாரதாதேவி

தோற்றம்: 22.12.1853
சமாதி : 21.07.1920



சுவாமி
பூர் விவேகானந்தர்

தோற்றம்: 12.01.1863
சமாதி : 04.07.1902

ஸ்தாபகர்
FOUNDER



தோற்றம்: 11.03.1898
சமாதி : 16.11.1985

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NATIONAL ANTHEM

Jana gana Mana adhinayaka jaya he
Bharatha Bhagya - Vidhata
Punjaba Sindu Gujarata Maratha
Dravida Utkala vanga
Vindhya himachala Yamuna Ganga
Uchchala Jaladhi taranga
Tava Subha Name jage;
Tava subha asisha mage;
Gahe tava jaya gatha,
Jana gana mangala - dayaka Jaya he,
Bharata Bhagya - Vidhata,
Jaya he, Jaya he, Jaya he
Jaya, Jaya, Jaya, Jaya he.

- Rabindranath Tagore

MEANING

Thou art the ruler of the minds of all people.
Thou Dispenser of India's destiny.
Thy name rouses the hearts of the Punjab, Sind,
Gujarat and Maratha, of Dravid, Orissa and Bengal.
It echoes in the hills of the Vindhyas and Himalayas,
Mingles in the music of Yamuna and Ganga and
Is chanted by the waves of the Indian Sea.
They pray for Thy blessings and sing Thy Praise.
The Saving of all people waits in Thy hand.
Thou Dispenser of India's destiny.
Victory, Victory, Victory to Thee.

NATIONAL PLEDGE

India is my country; All Indians are my brothers and sisters.
I love my country and I am proud of its rich and varied heritage.
I shall always strive to be worthy of it. I shall give respect to my
parents, teachers and all elders and treat everyone with courtesy.
To my country and my people, I pledge my devotion. In their well -
being and prosperity alone lies my happiness.

உறுதிமொழி

இந்தியா எனது தாய்நாடு. இந்தியர் அனைவரும் எனது
உடன்பிறப்புகள்.

என் நாட்டை நான் பெரிதும் நேசிக்கிறேன். இந்நாட்டின்
பழம்பெருமைக்காகவும் பன்முகமரபுச் சிறப்பிற்காகவும், நான்
பெருமிதம் அடைகிறேன். இந்நாட்டின் பெருமைக்குத் தகுந்து
விளங்கிட என்றும் பாடுபடுவேன்.

என்னுடைய பெற்றோர், ஆசிரியர்கள், எனக்கு வயதில்
மூத்தோர் அனைவரையும் மதிப்பேன். எல்லோரிடமும் அன்பும்
மரியாதையும் காட்டுவேன்.

என் நாட்டிற்கும் என் மக்களுக்கும் உழைத்திட முனைந்து
நிற்பேன். அவர்கள் நலமும், வளமும் பெறுவதிலே நான் என்றும்
மகிழ்ச்சி காண்பேன்.

COLLEGE SONG

சாந்தி நிலையமாம் சாரதா தேவி
ஜய ஜகதீஸ்வரி ஓம் ஜகதீஸ்வரி
ஜய ஜய ஜய ஜகதீஸ்வரி ஓம் ஜய
சாந்தி நிலையமாம் சாரதா தேவி.

He who has a pure mind sees everything pure.

- Sri Sarada Devi.

தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுடுத்த நிலமடந்தைக் கெழில் ஓழுகும்
சீராரும் வதனம் எனத் திகழ் பரதக் கண்டம் இதில்
தெக்கணமும் அதில் சிறந்த திராவிட நல் திருநாடும்
தக்கசிறு பிறை நுதலும் தரித்த நறும் திலகமுமே
அத்திலக வாசனைப்போல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ் மணக்க இருந்த பெரும்
தமிழணங்கே! தமிழணங்கே!
உன்சீரிளமை திறம் வியந்து செயல் மறந்து
வாழ்த்துதுமே! வாழ்த்துதுமே! வாழ்த்துதுமே!

கொடி பாடல்

தாயின் மணிக்கொடி பாரீர் - அதைத்
தாழ்ந்து பணிந்து புகழ்ந்திட வாரீர் - (தாயின்)
ஓங்கி வளர்ந்ததோர் கம்பம்
அதன் உச்சியின் மேல் வந்தே மாதரம் என்றே
பாங்கின் எழுதி திகழும் செய்ய
பட்டொளி வீசிப் பறக்குது பாரீர் - (தாயின்)
கம்பத்தின் கீழ்நிற்றல் காணீர்
எங்கும் காணரும் வீரர் பெருந்திரள் கூட்டம்
நம்பற்குரியர் அவ்வீரர் - தங்கள்
நல்லுயிர் ஈந்தும் கொடியினைக் காப்பர் (தாயின்)

- பாரதியார்

THE COLLEGE COMMITTEE

- | | |
|--|---------------------------|
| 1) Srimath Swami Sadananda Maharaj | President |
| 2) Yatiswari Saravanabhavapriya Amba | Secretary |
| 3) Srimath Swami Divyanandaji | Member |
| 4) Srimath Swami Shuddhanandaji | Member |
| 5) Srimath Swami Satyanandaji | Member |
| 6) Srimath Swami Abhedanandaji | Member |
| 7) Srimath Swami Bhakthanandaji | Member |
| 8) Yatiswari Durgapriya Amba | Member |
| 9) Yatiswari Thavapriya Amba | Member |
| 10) Yatiswari Neelakantapriya Amba | Member |
| 11) Prof. (Major) P. Chandra Sekaran | Member |
| 12) Dr.(Smt.) M.Malarvizhi | Principal |
| 13) Dr.(Smt) R.Muthulakshmi Vice-Principal | Staff Representative |
| 14) Smt.N.Renuka Head, Dept. of English | Staff Representative |
| 15) Dr.A.Loganathan | University Representative |

Professor, Department of Statistics
Manonmaniam Sundaranar University
Tirunelveli - 627 012.

MEMBERS OF STAFF (TEACHING)

PRINCIPAL

- 1 Dr. (Smt.) M. Malarvizhi, M.Com.,M.Phil.,M.Ed.,PGDCA,Ph.D., CGT
Associate Prof. & Principal

DEPARTMENT OF TAMIL

- 1 Dr. (Smt.) S. Parvathakrishnammal, M.A., M.Phil., Ph.D., NET
H.O.D. & Associate Prof.
- 2 Smt. A. Usha, M.A.,M.Phil.,M.Ed.,NET, CGT., - Asst. Prof.
- 3 Dr.(Smt.)T. Dhanalakshmi, M.A., M.Phil., Ph.D.,NET, CGT., - Asst. Prof.
- 4 Dr. (Smt.) S. Selva Sugania, M.A.,B.Ed.,M.Phil.,Ph.D.,NET,SET CGT - Asst. Prof.
- 5 Smt. M. Karthika, M.A.,M.Phil.,NET, CGT - Asst. Prof.

DEPARTMENT OF SANSKRIT

- 1 Sr. Mayil M.A., H.O.D. & Asst. Prof.
- 2 Smt. M. Pratheeba M.A., - Asst. Prof.

DEPARTMENT OF ENGLISH

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- 2 Smt. S. Viji, M.A.,M.Phil.,B.Ed.,M.A.(Edn.) CGT., - Asst. Prof.
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- 9 Selvi. S. Prema M.A.,MPhil., - Asst. Prof.
- 10.Smt. K.R. Mathanakumari M.A.,MPhil., - Asst. Prof.
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12. Selvi. C. Sri Bakyalakshmi M.A., - Asst. Prof.

DEPARTMENT OF ECONOMICS

- 1 Smt. T. Kalavathi, M.A.,M.Phil.,PGDCA.,CGT., DHM - H.O.D. & Asst. Prof.
- 2 Smt.M. Magarasi, M.A.,M.Phil.,B.Ed., CGT., - Associate prof.
- 3 Selvi. T. Mirunadevi, M.A.,M.Phil.,CGT., DHM - Asst. Prof.
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- 8 Smt. T. Vennimalai, M.Sc.,M.Phil.,B.Ed.,CGT - Asst. Prof.
- 9 Selvi. M. Selvi M.Sc.,M.Phil.CGT - Asst. Prof.

DEPARTMENT OF PHYSICS

- 1 Dr.(Smt.) J. Umai Parvathy, M.Sc.,M.Phil.,PGDCA., Ph.D., - H.O.D. & Associate Prof.
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- 5 Selvi. D. Ganasaraswathy, M.Sc, NET., - Asst. Prof.

DEPARTMENT OF COMPUTERSCIENCE

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- 2 Smt. P.Anusha, MCA.,M.Phil., - Asst. Prof.
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- 4 Smt. P. Subbulakshmi, M.Sc., (IT & E.Com.,) M.Phil., - Asst. Prof.
- 5 Smt. K. Sethu Selvam, M.C.A., - Asst. Prof.

DEPARTMENT OF COMMERCE

- 1 Dr. (Smt.) R.Muthulakshmi, M.Com.,M.Phil.,MBA.,PGDCA, PGDHE, Ph.D.
- H.O.D. & Associate Prof.
- 1 Selvi. G. Velammal Selvi, M.Com., M.Phil., -Asst. Prof.
- 2 Smt. R. Ponnammal, M.Com.,M.Phil., - Asst. Prof.
- 3 Smt. S. Shanmuga Nirmala, M.Com.,M.Phil., - Asst. Prof.
- 4 Selvi. M. Subashini M.Com., M.Phil., SET., - Asst. Prof.

DEPARTMENT OF COMMERCE (CORPORATE SECRETARYSHIP)

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- 3 Smt.A.Arunadevi, M.Com.,M.Phil.,DPTT.,PGDCA.,CGT., - Asst. Prof.
- 4 Smt. E.Sankari, M.Com.,B.Ed.,PGDCA.,CGT., - Asst. Prof.
- 5 Smt. P.Rajeswari, M.Com.,M.Phil.,CGT., - Asst. Prof.
- 6 Dr. (Smt.) V. Sangeetha, M.Com.,M.Phil.,Ph.D.,CGT., - Asst. Prof.
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- 8 Smt. Milka Vijayan, M.Com (CA), M.Phil.,CGT., - Asst. Prof.

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- 2 Smt. P. Shunmuga Thangam, M.B.A.,M.Phil.,M.Com., - Asst. Prof.
3. Dr. (Smt.) A. Mariammal, M.B.A.,M.Phil.,M.Com., - Asst. Prof.

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- 1 Smt. V. Vidhya, M.P.Ed. Physical Directress

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SENIOR FACULTY

- 1 Dr. N. Venkatasubbu, M.A.,M.Ed.,M.Phil.,Ph.D.,PGDTE. English
- 2 Dr. P. Pandi, M.A.,M.Phil.,Ph.D. English
- 3 Dr. M. Murugalingam, M.Sc.,M.Phil.,PGDCA, B.Ed., Ph.D. Mathematics
- 4 Dr. (Smt.) S. Palaniammal, M.Sc.,M.Phil.,PGDCA,B.Ed.,Ph.D., Mathematics
- 5 Dr. (Smt.) S. Subbulakshmi, M.Sc.,M.Phil.,Ph.D., Mathematics
- 6 Dr. (Smt.) K. Sujatha, ME.,MCA.,M.Phil., M.Tech.,Ph.D., Computer Applications

PART-TIME

1. Sri. S.Sankaralingam, M.Com., B.L., - Lawyer

MEMBERS OF STAFF (NON-TEACHING)

The Administrative office serves from 9 A.M. to 5.30 P.M.

- 1 Smt. V. Latha, B.Sc. Superintendent
- 2 Smt. S. Chidambaravadivoo, B.Com. Assistant
- 3 Smt. R. Krishnaveni, B.Com. Assistant
- 4 Smt. S. Periyanyagi, B.A. Assistant
- 5 Smt. V. Thamarai Selvi, B.Com. Junior Asst
- 6 Selvi. S. Vimala, M.C.A. Junior Asst.
- 7 Smt. R. Vasantha, M.B.A. Typist
- 8 Smt. V. Subbulakshmi, DECE Technical Asst.
- 9 Smt. L.Ramalakshmi M.C.A., Technical Asst.
- 10 Selvi. M. Sudarveni @ Subha, M.C.A. Technical Asst.
- 11 Selvi. S. Munisvanalakshmi, B.Sc. Technical Asst.
- 12 Selvi. S. Krishnaveni Technical Asst. (Library)

13	Smt. S. Gowri	Lab. Attendar (Physics)
14	Smt. R. Kalai Selvi, B.Com.	Lab. Attender (Physics)
15	Smt. G. Vijayalakshmi	Lab. Attender (Chemistry)
16	Smt. S. Kasthuri	Lab. Attender (Chemistry)
17	Smt. A. Gomathy Ammal	Lab. Attender (Comp. Sci.)
18	Smt. K. Thayammal	Lab. Attender (Comp. Sci.)
19	Selvi. V. Thamilarasi	Office Attender
20	Smt. A. Mariammal	Office Attender
21	Smt. P. Muthupathirakali	Office Attender
22	Smt. P. Murugammal	Office Attender
23	Smt. P. Jeyalakshmi	Office Attender
24	Smt. P. Vijayalakshmi, B.A., M.L.I.Sc.,	Library Attender
25	Smt. A. Alagumuthammal B.Com.	Library Attender
26	Smt. A. Esakkiammal	Library Attender
27	Smt. S. Shunmuga Sundari	Sweeper
28	Smt. M. Annalakshmi	Sweeper
29	Smt. A. Pappa	Sweeper
30	Smt. C. Muthulakshmi	Sweeper
31	Smt. E. Jothi	Sweeper
32	Smt. S. Subbulakshmi	Sweeper
33	Smt. A. Selvi	Sweeper
34	Smt. M. Saraswathy	Sweeper
35	Sri. R. Muneeswaran	Watchman
36	Sri. M. Ganesan	Games Marker
37	Sri. M. Marimuthu	Mechanic
38	Smt. C. Shunmugavadivoo	Scavenger

GOVERNANCE AND RESPONSIBILITIES 2017 - 2018		
	Administrator	Srimath Swami Bhaktananda
	Secretary	Yatiswari Saravanabhavapriya Amba
	Educational Advisor	Prof. Dr K Subrahmanyam
	Director	Prof. (Major) P. Chandrasekaran
	Principal	Dr (Smt) M. Malarvizhi
	Vice Principal	Dr. (Smt.) R. Muthulakshmi
	Roster Vice-Principal	Dr. (Smt.) S. Parvathakrishnammal
	IQAC Coordinator	Smt. N. Renuka
	IQAC Steering Coordinator	Smt. N. Rajeswari
	a) IQAC Joint Coordinator-Arts	Smt. A. Usha
	b) IQAC Joint Coordinator Science	Smt. S. Shankari
	c) IQAC Joint Coordinator -Website & ICT	Smt. P. Anusha
	Autonomy Coordinator	Dr. (Smt) J. Umaiparvathy
	Autonomy Joint Coordinators	Smt. N. Lavanya, Smt. E. Sankari, Dr. (Smt) V. Sangeetha
	Union Vice President / Joint VP	Smt. K. Lakshmi, Smt. T. Kalavathy
DEANS AND COORDINATORS		
1	Dean - COE, CIA & Curriculum	Dr (Smt) N. Kamala
2	Dean - Training & Development	Smt. N. Rajeswari
3	Dean-Research & Development	Dr (Smt) T. Ratha Jeyalakshmi
4	Dean - Students Affairs	Smt. V. Rajarajeswari
5	Dean - ISR, Extension & Development	Smt. V. Vallinayagi
DEAN - COE-CIA & CURRICULAM DEVELOPMENT - Dr.(Smt) N. Kamala		
1a	Govt. Examinations	Dr. (Smt). S. Parvathakrishnammal & Dr. (Smt). N. Kamala
1b	Staff Club, Council & Welfare	Selvi. B. Revathy & Smt. P. Anusha
1c	CV - Students and Staff (TS & NTS)	Smt. J. Ponrenga & Selvi. S. Prema
1d	Alumnae - Sarada Suta	Smt. B. Parvathi Devi, Smt. Milka Vijayan

1e	COE-CIA, Progress Report	Smt. T.Kalavathi, Smt. J. Ponrenga, Smt. B. Jeyalakshmi Smt. K. Muthuramalakshmi
1f	Gandhian Thought Course	Selvi. A.Mahalakshmi Smt. N. Laxmi Priyanka Smt. C. Preethi, Smt. M. Bagya Lakshmi
1g	Dual / Add on Courses Typewriting, Driving, Tailoring,	Smt. S. Ammani & Selvi. B. Revathy
1h	Value Education / Kendra Co-ordinators Programmes - Campus / RSVC / Ethics - Course i/c	Smt. S. Ponnammal (III yr) Smt. M. Magarasi (II yr) Smt. S. Selva Suganya (I yr)
Dean – Training & Development - Smt. N.Rajeswari		
2a	Sarada Training Cell for Competitive Examinations	Selvi S.Padma, Selvi A.Sivasankari, Smt. S. Ramalakshmi
2b	Communication Skills- Spoken English/ Sanskrit/ Hindi	Sr. Mayil, Smt. M Lalitha Selvi S.Prema, Selvi C.Sri Bagya Laxmi
2c	Faculty Development Programmes, NTS Orientation & Students Semester-wise Orientation / Bridge Course	Smt.K.Ramalakshmi, Selvi.R.Jeya Sudha Selvi.S.Kathigeswari, Selvi.M.Kavitha
2e	Industrial Visit/Tour	III Year Class Counsellors
2f	Bus/Train Concession	Smt.K.Lakshmi & Office Staff
2g	Counselling & Personality Development Training	Smt. K.Lakshmi & Selvi M. Muthuselvi
2h	Entrepreneurship/Career Guidance & Placement Cell	Smt. M.Indra & Forum Vice Presidents
2i	Quiz Club	Smt. T.Annalakshmi & Selvi.A.Shunmugapriya
2j	Seminar Hall/Smart Class	Sr. Mayil & Selvi S.Karthika Devi
Dean - Research & Development - Dr.(Smt.) T.Radha Jeyalakshmi		
3a	UGC/12(B)/AICTE/CSIR/ AISHE/TNSCST projects/ Affairs	Smt. A.Arunadevi & Smt. M.Amutha

3b	Conferences, Seminars & Workshops	HODs & Forum Vice Presidents
3c	Infrastructure (Building, Furniture, Equipments)	Smt. M.Amutha & Selvi C.Sornalatha
3d	Funded Projects/Students Projects/Pragnavani	Smt. J.Ponrenga Smt. S.Shankari, Smt. A.Aruna Devi, Smt. M.Bagyalakshmi
3e	Calendar & Compendium	Smt. S.Ammami & Smt. K.Lakshmi
3f	Gandeevam & College Magazine Articles	Smt. M.Karthika & All Forum Vice Presidents
3g	PRO/Media Reporting-College / Photo-Videos	Smt. M.Karthika & Smt. S. Banu Priyanka
3h	Campus Chronicler	Smt. K.Lakshmi (College), Smt.S.Banu Priyanka (Hostel)
3i	Instrumentation & Incubation Centre	Dr.(Smt) J. Umai Parvathiy & Science HODs
3j	LIS & PESSY	Smt S.Gomathi & Smt V.Vidhya
Dean – Students Discipline & Welfare Smt.V.Rajarajeshwari		
4a	Discipline Committee - Students	Smt. A.Usha,, Selvi. S.Rajeswari, Smt.S.Chithra & Smt. V.Vidhya
4b	First Aid & Health Care	Smt. V.Vidya & Smt M.Vijayalakshmi
4c	Merit/Loan Scholarships, Endowments / Awards-Awareness and Personality attainment	Smt M.Lalitha, Selvi. G.Velammal Selvi, Smt R.Krishnaveni (O) & All Class Counsellors
4d	Women Cell	Smt. N.Renuka, Smt. N.Rajeswari, Selvi M.Padma & Selvi C.Sri Bagya Laxmi
4e	Grievance & Redress Cell ; Anti-ragging & De-addiction	Smt. S.Viji, Smt S.Magarajothilakshmi
4f	Students Welfare-Leave, OD, ML, Attendance	Smt. K.Lakshmi

Dean – ISR, Extension & Development - Smt. V.Vallinayagi		
5a	CD/Sakthi Pooja/ &All General Meetings & Celebrations	Smt. K.Lakshmi, Smt T.Kalavathy
5b	NSS (25, 153, 24)	Smt. S.Meenakshi, Smt. M.Vijayalakshmi, Smt. A.Usha
5c	RRC	Smt. M.Vijayalakshmi, Selvi. M. Kavitha
5d	YRC	Smt. S.Shankari, Smt. M. Rajalakshmi
5e	Blood Donor Cell	Smt. S.Meenakshi, Smt. A.Usha
5f	NCC	Smt. S.Chithra, Selvi.C.Sri Bagyalaxmi
5g	ID Card/PAN Card	Smt. S.Gomathi, Selvi. M. Muthu selvi
5h	Exnora – Green Clean Cell	Selvi R.Jeya Sudha, Smt. K. Sethu selvam
5i	Exhibition & Self Help Group cell	Smt . K. R.Madana Kumari, Selvi. R. Shanmuga priya
5j	Fine Arts/Youth Welfare Competitions/ Spiritual, Cultural, Music, Dance & Drama	Smt. G.Parameswari, Smt. S.Shunmuga Nirmala, Selvi P. Avudaiammal Smt. K.Sathya & Selvi M.Selvi
5k	PSTC & Padha Pooja	Dr.(Smt.) T. Dhanalakshmi & III Year Class Counsellors
5l	Navarathiri Kolu Arrangement	Dr (Smt.) S.Parvathakrishnammal, Smt G.Parameswari. Dr.(Smt.) T.Dhanalakshmi, Smt. B.Parvathi Devi, Smt. J.Ponrenga
STUDENTS ADMISSION COMMITTEE		
Admission-Selection Committee		Smt. V. Rajarajeswari, Dr. (Smt.) N.Kamala & Dr (Smt.) T. Dhanalakshmi
Admission Counsellors		Smt.A.Usha & Dr.(Smt.) S.Selva Suganya
English		Selvi. S.Prema & Selvi.A. Sivasankari
Economics		Smt.M.Magarasi &
Commerce		Smt. A.Shunmuga Priya
Commerce (CS)		Smt.R.Ponnammal & Selvi M.Subashini
Mathematics		Smt.C.Jeya Gowri & Smt.Milka Vijayan Smt. S.Meenakshi & Selvi M.Selvi

Physics	Smt.B.Jeyalakshmi & Selvi. C.Sornalatha
Chemistry	Smt.K.Lakshmi & Smt. K.Sathya
Computer Science	Smt.J.Ponrenga & Smt. M. Vijayalakshmi
Information Technology	Smt.S.Shankari & Smt. P. Subbulakshmi
Computer Applications BBA	Smt.M.Amutha & Selvi M.Padma Smt.N.Lavanya & Selvi P.Anitha
FORUM VICE PRESIDENTS & DEPARTMENT PLACEMENT COORDINATORS	
Tamil	Smt. A. Usha
Sanskrit	Smt. M.Pradeeepa
English	Smt. S. Banu Priyanka
Economics	Smt. M. Magarasi
Commerce	Sevli. M.Subashini
Commerce CS	Smt. P. Rajeswari
Mathematics	Smt. T. Vennimalai
Physics	Smt. M. Muthuselvi
Chemistry	Selvi. S. Rajeswari
Computer Science	Selvi. M. Kavitha
Information Technology	Smt. P.Subbulakshmi
Computer Applications	Smt. N. Laxmi Priyanka
BBA	Dr. (Smt). A. Mariammal
DEPARTMENT AUTONOMY COORDINATORS	
Tamil	Dr. (Smt) S. Selva Suganya
Sanskrit	Smt. M.Pradeepa
English	Smt. M. Sivakala
Economics	Smt. A. Shunmuga Priya
Commerce	Selvi. G. Velammal Selvi
Commerce CS	Smt. S. Arumuga Selvi
Mathematics	Smt. S. Ammani
Physics	Smt. S. Magara Jothi Lakshmi
Chemistry	Selvi. S. Rajeswari
Computer Science	Smt. M. Vijayalakshmi
Information Technology	Selvi.S. Karthigeswari
Computer Applications	Smt. K. Amutha
BBA	Selvi. P.Anitha

LIST OF COMMITTEES

ADMISSION COMMITTEE

1. Chairman Principal Dr. (Smt). M. Malarvizhi

Members

2. Senior faculty cum IQAC
Coordinator – Smt. N. Renuka
3. Senior faculty Science
Subjects – Smt. V.Rajarajeswari
4. Senior faculty Commerce
subjects- Dr. (Smt.) N. Kamala
5. Faculty from
SC/ST/Arts Subject Dr. (Smt.) T. Dhanalakshmi

LIBRARY ADVISORY COMMITTEE

1. Chairman Principal Dr. (Smt). M. Malarvizhi

Members

2. IQAC Coordinator Smt. N. Renuka
3. Librarian Smt. S. Gomathy
4. Senior faculty - Language
and Arts Dr. (Smt).S. Parvathakrishnammal
5. Senior faculty - Science
subjects Dr. (Smt) J. Umai Parvathiy
6. Senior faculty
Commerce and BBA Smt. S. Shanmuga Nirmala
7. PG student M. Gomathy II M.Com., CA
8. UG student (Arts) S.P. Sruthi III B.A., English
9. UG student (Science) T. Logasakthi III B.Sc., Maths
- 10.UG student (Commerce) S. Umasakthi III B.Com.,

SPORTS COMMITTEE

1. Chairman Principal Dr. (Smt). M. Malarvizhi

Members

2. IQAC Coordinator Smt. N. Renuka
3. MSU Professor Dr. S. Sethu
of Physical Education Manonmaniam Sundaranar University,
Tirunelveli.
4. External: District Sports Officer Mr. K. Xavier Jothi Sargunam
5. Physical Director Smt., V. Vidhya
6. Sr Faculty interested in sports Smt. N. Renuka
7. PG student D. Muthulakshmi III MCA.,
8. Overall Champion (Secretary) K. Sreelakshmi III B.Sc., IT
9. Top Sports prize winner R. Krishna Nandhini III B.Sc., Maths
10. Top Sports prize winner G. Rajakumari - III B.Com., CA

HOSTEL COMMITTEE

1. Chairman Principal Dr. (Smt). M. Malarvizhi

Members

2. IQAC Coordinator Smt. N. Renuka
3. Deputy Warden Smt. V. Rajarajeswari
4. Senior faculty Smt. P. Anusha
5. Resident Manager -
6. Assistant Warden -
7. PG Student M. Manila II M.Sc., Mathematics
8. UG III Year N. Dhansree III B.Sc., Maths
9. UG III Year S. Ponvijayalakshmi III B.Com.,
10. UG III Year M. Maheswari III B.Com., (CA)

APPEAL & GRIEVANCE REDRESSAL COMMITTEE

1. Chairman Principal Dr. (Smt). M. Malarvizhi

Members

2. IQAC Coordinator Smt. N. Renuka
3. Cell Coordinator Smt. K. Lakshmi
4. Senior Faculty-Arts Smt. S. Usha
5. Senior Faculty-Science Smt. J. Ponrenga

- | | |
|----------------------------|-------------------------------------|
| 6. Senior Faculty-Commerce | Smt. S. Arumuga Selvi |
| 7. PG Student | M. Gomathy II M.Com., (CA) |
| 8. UG Student (Arts) | Archana Suresh Kumar III Economic |
| 9. UG Student (Science) | T. Gayathri III B.Sc., Physics |
| 10.UG Student (Commerce) | S. Chithambara Nandhini III B.Com., |

STUDENTS WELFARE & DISCIPLINE COMMITTEE

- | | |
|-----------------------|--------------------------|
| 1. Chairman Principal | Dr. (Smt). M. Malarvizhi |
|-----------------------|--------------------------|

Members

- | | |
|----------------------------|--|
| 2. IQAC Coordinator | Smt. N. Renuka |
| 3. Dean – Students Welfare | Smt. V. Rajarajeswari |
| 4. Medical Officer | Dr. Ramasundari |
| 5. Placement Officer | Smt. M. Indra |
| 6. Senior Faculty (Alumni) | Smt. N, Rajeswari |
| 7. PG Student | S. Ramalakshmi III M.C.A., |
| 8. UG Student (Arts) | M. Sornalakshmi III B.B.A., |
| 9. UG Student (Science) | S.A. Seetha Priya III B.Sc., Chemistry |
| 10. UG Student (Commerce) | S. Muthu Lakshmi III B.Com., (CA) |

ANTI-RAGGING COMMITTEE

- | | |
|-----------------------|--------------------------|
| 1. Chairman Principal | Dr. (Smt). M. Malarvizhi |
|-----------------------|--------------------------|

Members

- | | |
|------------------------------|------------------------------------|
| 2. IQAC Coordinator | Smt. N. Renuka |
| 3. Cell Coordinator | Smt.S. Chitra |
| 4. Women Police Officer | Local Police Station |
| 5. Women Panchayat President | Ariyakulam Panchayat |
| 6. Psychologist | Smt. S. Shankari |
| 7. Senior Faculty-Counsellor | Smt. B. Jeyalakshmi |
| 8. PG Student | G. Ayirathal II M.Sc., Maths |
| 9. UG Student (Arts) | S. Soundaravalli III B.A., English |
| 10.UG Student (Science) | G. Rajalakshmi III B.C.A., |
| 11.UG Student (Commerce) | S. Uma Sakthi III B.Com., |

WOMEN CELL

1. Chairman Principal Dr. (Smt). M. Malarvizhi

Members

2. IQAC Coordinator Smt. N. Renuka
3. Cell Coordinator Smt. N. Rajeswari
4. Senior Faculty-Arts&Commerce Smt. S. Viji
5. Senior Faculty-Science Smt. M. Indra
6. PG Student R. Alagu Meenakshi II MA., English
7. UG Student (Arts) K. Mahizha Vathani III B.A., Economics
8. UG Student (Science) A. Muthu Lakshmi III B.Sc., (IT)
9. UG Student (Commerce) S. Shyamala III B.Com (CA)

EXAMINATION COMMITTEE

1. Chairman Principal Dr. (Smt). M. Malarvizhi

Members

2. IQAC Coordinator Smt. N. Renuka
3. Dean – CIA & CD Smt. N. Kamala
4. Senior Faculty-Arts Smt. T. Kalavathy
5. Senior Faculty-Science J. Ponranga & B. Jeyalakshmi
6. Senior Faculty-Commerce Smt. N. Lavanya
7. PG Student S. Muthumari I M.Sc., Physics
8. UG Student (Arts) P. Aruna III B.B.A.,
9. UG Student (Science) N.Yoga Lakshmi III B.Sc., CS.,
10. UG Student (Commerce) M. Kalaivani III B.Com.,

RESEARCH COMMITTEE

1. Chairman Principal Dr. (Smt). M. Malarvizhi

Members

2. IQAC Coordinator Smt. N. Renuka
3. Dean – R & D Cell Dr. (Smt). T. Ratha Jeyalakshmi
4. Doctorate in Languages Dr. (Smt). S. Selva Sugania
5. Doctorate in Science Dr. (Smt). J. Umai Parvathiy
6. Doctorate in Commerce Dr. (Smt). V. Sangeetha
7. Senior faculty pursuing research Smt. M. Sivakala
8. PG Student – Arts A. Sundara Mangai II M.A., English
9. PG Student - Science M. Sundara Vinayagi III M.C.A.,

FINANCE COMMITTEE

- | | |
|----------------------------|-----------------------------------|
| 1. Chairman: Administrator | Srimat Swami Bhakthanandaji |
| 2. Co-chairman-Secretary | Yatiswari Saravanabhavapriya Amba |
| 3. Principal | Dr. (Smt). M. Malarvizhi |
| 4. IQAC Co-Ordinator | Smt. N. Renuka |
| 5. Senior Faculty | Smt. S. Magara Jothi lakshmi |
| 6. Senior Faculty | Smt. E. Sankari |
| 7. Office Superintendent | Smt. V. Latha |

SARADA SUTA ALUMNAE COMMITTEE

- | | |
|-----------------------------------|--------------------------|
| 1. Chairman Principal | Dr. (Smt). M. Malarvizhi |
| 2. IQAC Coordinator | Smt. N. Renuka |
| 3. Alumnae Cell Coordinator | Smt. B. Parvathi Devi |
| 4. Dr. (Smt.) J. Umai Parvathiy | Member (Internal) |
| 5. Smt. G. Uma mageswari | Member (Internal) |
| 6. Selvi. B. Revathy | Member (Internal) |
| 7. Selvi B. Parvathi Devi | Member (Internal) |
| 8. Smt. S. Arumuga selvi | Member (Internal) |
| 9. Smt. A. Aruna devi | Member (Internal) |
| 10. Smt. U. Latha @ Venkateshwari | Member (External) |
| 11. Smt. S. Uma | Member (External) |
| 12. Smt. N. Meena | Member (External) |
| 13. Smt. M.P.Jeyachitra | Member (External) |
| 14. Smt. G.Avudaiammal | Member (External) |

JUNE 2017

DATE	DAYS	PARTICULARS	CONTACT DAYS
1	T		
2	F		
3	S		
4	S		
5	M	World Environment Day	
6	T		
7	W		
8	T		
9	F		
10	S		
11	S		
12	M		
13	T		
14	W	Blood Donor's Day	
15	T	Faculty Meeting	

NOTES

A CREATIVE attitude is the fuel for progress and GROWTH.

JUNE 2017

DATE	DAYS	PARTICULARS	CONTACT DAYS
16	F	College Reopens UG 2/3 Years; PG 2 year	1
17	S	Value Education UG & PG	2
18	S		-
19	M	I Year Classes Commence – Orientation Bridge Course (OBC)	3
20	T	OBC	4
21	W	OBC/Father's Day/ I N Yoga Day	5
22	T	OBC	6
23	F	OBC	7
24	S	Briefing of Syllabus	8
25	S		-
26	M	Ramzan Holiday	-
27	T	Campus Greening and Cleaning, Fee Due Date III & V Semester UG & PG	9
28	W		10
29	T		11
30	F		12

NOTES

**If you are GOING to climb, you have to grab the
branches not the BLOSSOMS.**

JULY 2017

DATE	DAYS	PARTICULARS	WORKING DAYS
1	S	Continuous Moral Education (CME)	13
2	S		-
3	M		14
4	T		15
5	W		16
6	T		17
7	F	Car Festival	-
8	S		-
9	S		-
10	M	PG Classes Reopens	18
11	T	Value Education Exam	19
12	W		20
13	T		21
14	F	Union Inauguration	22
15	S	Certificate Courses Commence, Fresher's Day	23

NOTES

There is a better way for EVERYTHING. Find it.

JULY 2017

DATE	DAYS	PARTICULARS	WORKING DAYS
16	S		-
17	M		24
18	T		25
19	W		26
20	T		27
21	F		28
22	S		29
23	S		-
24	M		30
25	T	Economics Meet	31
26	W	CIA - I Begins	32
27	T	Commerce Meet	33
28	F		34
29	S		35
30	S		-
31	M		36

NOTES

Attitudes are more IMPORTANT than aptitudes.

AUGUST 2017

DATE	DAYS	PARTICULARS	WORKING DAYS
1	T	Maths Meet, CIA Concludes, World Breast Feeding Week awareness Day	37
2	W		38
3	T	Aadi Peruku	39
4	F	Chemistry Meet	40
5	S		41
6	S	Aadi Thapasu	-
7	M	Sanskrit Meet	42
8	T	English Meet	43
9	W	Commerce (C.S) Meet & Ramayana Oration Series	44
10	T	Certificate Course Examinations, Inter Department Marks (IDM)	45
11	F	Thanks Giving Ceremony, Student Progress reporting (PR)	46
12	S	Alumnae Sarada Suta's Meet	47
13	S		-
14	M	Krishna Jayanthi	-
15	T	Independence Day Celebrations	-

NOTES

Actions speak louder than WORDS.

AUGUST 2017

DATE	DAYS	PARTICULARS	WORKING DAYS
16	W	Blood Grouping & Blood Donation Camp	48
17	T	Tapovanam - Diamond Jubilee Celebrations	49
18	F	-do-	50
19	S	-do-	51
20	S	-do-	-
21	M		52
22	T		53
23	W		54
24	T		55
25	F	Sanskrit Day	-
26	S	Vinayagar Chaturthi / Mid Semester Leave	-
27	S	Mid Semester Leave	-
28	M	Mid Semester Leave	56
29	T	Kala Sarada Competitions / National Sports Day	57
30	W	Campus Greening & Cleaning	58
31	T		59

NOTES

Goals give direction, PURPOSE and meaning to life.

SEPTEMBER 2017

DATE	DAYS	PARTICULARS	WORKING DAYS
1	F	Physics Meet, CIA - II begins	60
2	S	Bakrid	-
3	S		-
4	M	IDM	61
5	T	PR, Teacher's Day	62
6	W	Ramayana Oration Series	63
7	T		64
8	F	View IT Meet, CIA - II Concludes	65
9	S		-
10	S		-
11	M		66
12	T		67
13	W		68
14	T		69
15	F		70

NOTES

The positive thinker CREATES a majority.

SEPTEMBER 2017

DATE	DAYS	PARTICULARS	WORKING DAYS
16	S	Kolu Preparation	71
17	S		-
18	M	Kolu, IDM	72
19	T	Mahalaya Amavasai, PR	73
20	W		74
21	T		75
22	F	Sakthi Pooja	76
23	S	Sakthi Pooja	77
24	S		-
25	M		78
26	T		79
27	W	CME Programme	80
28	T		81
29	F	Saraswathi Pooja / Ayudha Pooja	-
30	S	Vijayadasamy	-

NOTES

In the middle of every difficulty lies an OPPORTUNITY.

OCTOBER 2017

DATE	DAYS	PARTICULARS	WORKING DAYS
1	S		-
2	M	Gandhi Jayanthi / Non Violence Day	-
3	T		82
4	W	Ramayana Oration Series	83
5	T	CIA III (Model Exam) Begins	-
6	F		-
7	S	PST Colloquium for II and III Years	-
8	S	Air Force Day	-
9	M		-
10	T		-
11	W		-
12	T		84
13	F		85
14	S		86
15	S		-

NOTES

Goals and ACTIONS must meet.

OCTOBER 2017

DATE	DAYS	PARTICULARS	WORKING DAYS
16	M	World Food Day	87
17	T		-
18	W	Diwali	-
19	T		-
20	F		88
21	S		89
22	S		-
23	M	IDM	90
24	T	PR	91
25	W	Skantha Shasti	92
26	T		93
27	F		94
28	S	Sr. Nivedita's Birthday	95
29	S		-
30	M		96
31	T	Last Working Day for Students	97

NOTES

Small opportunities are often the BEGINNING of great achievements.

NOVEMBER 2017

DATE	DAYS	PARTICULARS	WORKING DAYS
1	W	Last Working Day - Faculty Members	-
2	T	FEP	-
3	F		-
4	S		-
5	S		-
6	M		-
7	T		-
8	W		-
9	T		-
10	F		-
11	S	Education Day	-
12	S		-
13	M		-
14	T	Children's Day	-
15	W		-

NOTES

Progress has little to do with SPEED, but much to do with DIRECTION.

NOVEMBER 2017

DATE	DAYS	PARTICULARS	WORKING DAYS
16	T		-
17	F	International Students' Day	-
18	S		-
19	S		-
20	M		-
21	T		-
22	W		-
23	T		-
24	F		-
25	S		-
26	S	NCC Day	-
27	M		-
28	T		-
29	W		-
30	T		-

NOTES

If you cannot do great things you can do small things in a GREAT way.

DECEMBER 2017

DATE	DAYS	PARTICULARS	WORKING DAYS
1	F	World AIDS Day	
2	S	Milad-un-Nabi	
3	S		
4	M	Navy Day	
5	T	International Volunteer Day	
6	W	College Reopens For Even Semester	1
7	T		2
8	F	Tamil Meet	3
9	S	Annaiyar Jeyanthi	4
10	S		-
11	M	CME Programme	5
12	T		6
13	W	Ramayana Oration Series	7
14	T		8
15	F		9

NOTES

A great pleasure in LIFE is doing what people say you cannot do.

DECEMBER 2017

DATE	DAYS	PARTICULARS	WORKING DAYS
16	S		10
17	S	Hanuman Jeyanthi	-
18	M		11
19	T		12
20	W		13
21	T		14
22	F		15
23	S		-
24	S		-
25	M	Chirstmas	-
26	T		16
27	W		17
28	T	Campus Greening & Cleaning	18
29	F	Vaikunda Ekadasi	19
30	S	Sports Day	20
31	S		-

NOTES

Failure is not necessarily missing the TARGET, but aiming too low.

JANUARY 2018

DATE	DAYS	PARTICULARS	WORKING DAYS
1	M	New year	-
2	T		21
3	W		22
4	T		23
5	F		24
6	S		25
7	S		-
8	M	Swami Vivekanandar Jeyanthi	26
9	T		27
10	W		28
11	T		29
12	F	National Youth Day / Mid Semester Leave	-
13	S	Bhogi	-
14	S	Pongal	-
15	M	Ulavar Thirunal & Thiruvalluvar Day / Army Day	-

NOTES

A GOAL to be the best is more important than a goal to be the BIGGEST.

JANUARY 2018

DATE	DAYS	PARTICULARS	WORKING DAYS
16	T		30
17	W	CIA - I Begins	31
18	T		32
19	F		33
20	S		34
21	S		-
22	M		35
23	T	CIA - I Concludes, Congregational Worship - சிறப்பு வழிபாடு	36
24	W	-do-	37
25	T	-do-	38
26	F	Republic Day / Kunthukal Nigazhchi	-
27	S	College Day	39
28	S		-
29	M		40
30	T		41
31	W	Thai Poosam / Campus Greening and Cleaning	42

NOTES

Every day is a little life; Live it to its FULLEST.

FEBRUARY 2018

DATE	DAYS	PARTICULARS	WORKING DAYS
1	T		43
2	F	National Girl's Day	44
3	S		45
4	S		-
5	M		46
6	T		47
7	W	Ramayana Oration Series	48
8	T	Sri Thayumanavar Guru Pooja	49
9	F		50
10	S		51
11	S	Blessing Ceremony	-
12	M		-
13	T	Reparation Holiday	52
14	W	Maha Sivarathiri	53
15	T		54

NOTES

We will not know unless we BEGIN.

FEBRUARY 2018

DATE	DAYS	PARTICULARS	WORKING DAYS
16	F	Graduation Day	55
17	S	Sri Ramakrishna Jeyanthi	56
18	S		-
19	M	CME Programme, CIA II Begins	57
20	T		58
21	W	Group Photo	59
22	T		60
23	F		61
24	S	CIA II Concludes	62
25	S		-
26	M		63
27	T		64
28	W	National Science Day Meet	65

NOTES

Try out your ideas by VISUALIZING them in action.

MARCH 2018

DATE	DAYS	PARTICULARS	WORKING DAYS
1	T	CME	66
2	F	Lighting Ceremony	67
3	S		68
4	S	Ayya Narayana Swami Jeyanthi	-
5	M		69
6	T	Ramayana Oration Series, IDM	70
7	W	PR	71
8	T	International Women's Day / Major Saree	72
9	F		73
10	S		-
11	S	Swami Chidbhanandar - Founders' Day	-
12	M		74
13	T		75
14	W		76
15	T		77

NOTES

An investment in KNOWLEDGE always pays the best INTEREST.

MARCH 2018

DATE	DAYS	PARTICULARS	WORKING DAYS
16	F		78
17	S		79
18	S	Telugu New Year	-
19	M		80
20	T		81
21	W		82
22	T		83
23	F		84
24	S		85
25	S	Rama Navami	-
26	M		86
27	T		87
28	W		88
29	T		89
30	F	Good Friday	-
31	S		-

NOTES

A successful TEAM beats with one heart.

APRIL 2018

DATE	DAYS	PARTICULARS	WORKING DAYS
1	S		-
2	M		90
3	T		91
4	W		92
5	T		93
6	F		94
7	S		95
8	S	World Health Day, Srimat Swami Chithbhavanandar Jeyanthi	-
9	M	CIA III (Model Exam) Begins	-
10	T		-
11	W		-
12	T		-
13	F		-
14	S	Tamil New Year	-
15	S		-

NOTES

Success is a journey, not a DESTINATION.

APRIL 2018

DATE	DAYS	PARTICULARS	WORKING DAYS
16	M		96
17	T		97
18	W	World Heritage Day	98
19	T		99
20	F	Adieu, IDM	100
21	S	Last Working Day for Students, PR	101
22	S		-
23	M	Last Working Day - Faculty Members	-
24	T	FEP	-
25	W		-
26	T		-
27	F		-
28	S		-
29	S		-
30	M		-

NOTES

Team work is working TOGETHER even when apart.

MAY 2018

DATE	DAYS	PARTICULARS	WORKING DAYS
1	T	May Day	-
2	W		-
3	T		-
4	F		-
5	S		-
6	S		-
7	M		-
8	T	World Red Cross Day	-
9	W		-
10	T		-
11	F		-
12	S		-
13	S	Mother's Day	-
14	M		-
15	T		-

NOTES

Asking for help is a STRENGTH, not a weakness.

MAY 2018

DATE	DAYS	PARTICULARS	WORKING DAYS
16	W		-
17	T		-
18	F		-
19	S		-
20	S		-
21	M		-
22	T		-
23	W		-
24	T	Common Wealth Day	-
25	F		-
26	S		-
27	S		-
28	M		-
29	T		-
30	W		-
31	T		-

Abstract of Working Days

Month	Days	Month	Days
June	12	December	20
July	24	January	22
August	23	February	23
September	22	March	24
October	16	April	12
Total	97	Total	101

The winner always has a PROGRAMME; the loser always has an excuse.

**Sri Sarada College For Women, Tirunelveli - 627 011.
Fee Structure 2017-2018 (UG)**

Sl. No.	Program	Year	Course	Medium	Mode	Duration	Registration Fee (Rs)	Library Fee (Rs)	Lab Fee (Rs)	Material Fee (Rs)	Project Fee (Rs)	Workshop Fee (Rs)	Other Fee (Rs)	Total Fee (Rs)	Percentage
1	B. Ed	I	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
2	B. Ed	II	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
3	B. Ed	III	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
4	B. Ed	IV	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
5	B. Ed	V	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
6	B. Ed	VI	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
7	B. Ed	VII	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
8	B. Ed	VIII	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
9	B. Ed	IX	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
10	B. Ed	X	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
11	B. Ed	XI	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
12	B. Ed	XII	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
13	B. Ed	IC	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
14	B. Ed	II	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
15	B. Ed	III	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
16	B. Ed	IV	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
17	B. Ed	V	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
18	B. Ed	VI	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
19	B. Ed	VII	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
20	B. Ed	VIII	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
21	B. Ed	IX	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
22	B. Ed	X	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
23	B. Ed	XI	IC	English	Regular	5	100	100	0	4	0	0	0	204	50
24	B. Ed	XII	IC	English	Regular	5	100	100	0	4	0	0	0	204	50

**Sri Sarada College For Women, Tirunelveli - 627 011.
Fee Structure 2017-2018 (PG)**

	Name of the Course	Tuition Fee (₹)	Spec. fee (₹)	Library Charges (₹)	Material Fee (₹)	Conduct Fee (₹)	Chinthee (₹)	College Fee (₹)	Registration Fee (₹)	Other Fees (₹)	Total (₹)
M	English	75	70	20	10	20	20	20	20	5	200
M	Commerce	25	70	20	15	20	15	20	20	5	150
M	Mathematics	25	70	20	10	20	15	20	20	5	150
M	Physics	25	70	20	20	20	10	20	20	5	150
M	Chemistry	25	70	20	40	20	20	20	20	5	200
M	Accounting	00	45	20	30	20	20	20	20	5	150
M	English	00	70	20	10	20	20	20	20	5	150
M	Commerce	00	70	20	15	20	15	20	20	5	150
M	Mathematics	00	70	20	10	20	15	20	20	5	150
M	Physics	00	70	20	20	20	10	20	20	5	150

ISSUE OF CERTIFICATES

1. Transfer Certificate, Course Certificate and Conduct Certificate will be issued to students at the end of the third year for which students must apply in the prescribed form in January and produce the No Due Certificate in the month of April.

2. Students who discontinue in the middle of the course shall also apply in the prescribed form and produce the No Due Certificate.

3. No fee is charged for issue of certificates if they are applied during the course of study. However Rs. 200/- will be charged if the students apply for Duplicate T.C. Those who apply for duplicate Transfer Certificate should produce a certificate from the Tahsildar stating the circumstances of the loss of the original certificate. (As per Government rules)

Students may approach the office for bonafide certificate. No fee will be charged for "Fees paid certificate" or similar certificates for the purposes of educational loans from banks and other agencies.

No Due Certificate for college fees and hostel fees has to be obtained from the Bursar's office.

A period of fifteen days from the date of commencement of the semester will be given for payment of college fees without fine and another week will be permitted for payment with fine of Rs.50/-. After this period, the names of the students who have not paid the fees will be struck off from the roll. Such students will have to pay the fees along with a Re-admission fee of Rs. 200/-

Hostel students should remit the mess fees on or before the second Sunday of every month.

Note : Special Fees includes the following

Association and College Union, Audio Visual Education, Campus Amenities, College Magazine, College Calendar & Hand Book, College Day, Games, Library and Reading Room, Stationery for Tests, Students' Aid Fund, Students' Services, Red Cross Society, NSS (Ist Year UG only), Medical Inspection, World University Service.

Non-Salary Fee includes

Admission Fee, University Entrance & Recongnition Fee, Verification fee and Flag Day Fund.

* Chemistry Students who opt for Physics & Bio. Chemistry as allied subjects should pay an additional Lab Fee of Rs. 1000/- p.a.

GOVERNMENT SCHOLARSHIPS

Details of Scholarships of various categories, can be had from the office. Scholarships are awarded by the State and Central Governments on the basis of the income of the parents as well as the community and the merits of the applicants.

Grant of these scholarships is admissible to the student, only when the sanction orders are issued by the appropriate authorities. 90% attendance is compulsory for scholarship holders. Lack of attendance will result in discontinuance of the scholarship.

Following by scholarships are also available for the students:-

- (i) Beedi workers scholarship for the students those who are the children of beedi workers.
- (ii) Adi-dravidar scholarship can be availed by SC/ST students.
 - a) A special scholarship for hostel students.
 - b) Prize money award for students those who have got above 80% marks.
- (iii) Minority scholarship can be availed by students belong to Christian and Muslim religion.
- (iv) Farmer scholarship is eligible for the students those who have the farmer identity card.
- (v) Disabled scholarship for the disabled (Physically challenged) students.
- (vi) Sita Ram Jindal Foundation, Bangalore provides scholarship for Meritorious students of any stream.
- (vii) Tamilnadu Educational Trust, Chennai provides scholarship for Meritorious students those who got 80% marks in Hr. Sec. of any stream.

RECORD OF CO-CURRICULAR ACTIVITIES

NSS Camps attended

S.No	Name of the Camp	Place	Period Date
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

7 - Days Special Camp :

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Youth Red Cross

First Aid Camp :

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Any other :

RECORD OF PARTICIPATION IN PHYSICAL EDUCATION ACTIVITIES

Name of the Teams :

- a)
- b)
- c)
- d)

Captain or Member :

- a)
- b)
- c)
- d)

Prizes in Intra - Mural Competitions :

- a)
- b)
- c)
- d)

Prizes in Inter - Collegiate Competitions :

- a)
- b)
- c)
- d)

**RECORD OF PARTICIPATION IN
EXTRA - CURRICULAR ACTIVITIES
INTER-COLLEGIATE & OTHER COMPETITIONS**

S. N.	Name of Competition	Position Won	Staff Signature
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

**RECORD OF PARTICIPATION IN
EXTRA - CURRICULAR ACTIVITIES
INTRA- MURAL**

S. N.	Name of Competition	Prize Won	Staff Signature
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

TIME TABLE (ODD-SEMESTER)

Hours Days	1	2	3	4	5	6
MON						
TUE						
WED						
THU						
FRI						
SAT						

TIME TABLE (EVEN-SEMESTER)

Hours Days	1	2	3	4	5	6
MON						
TUE						
WED						
THU						
FRI						
SAT						

ADDRESS & TELEPHONE NUMBERS

S. No	Name and Address	Phone No.	
		Office	Residence
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

MEMORABLE DAYS - A FEW

Celebration	Month	Date
National Youth Day/Vivekanandar Jayanthi (1863)	January	12
Army Day	-do-	15
National Voter's Day	-do-	25
Republic Day	-do-	26
Martyr's Day	-do-	30
National Girl Day	February	2
National Cancer Day	-do-	4
Sri Ramakrishnar Jayanthi (1836)	-do-	18
National Science Day	-do-	28
International women's day	March	08
Swami Chidbhavananda (1898)	-do-	11
World Disable day	-do-	15
World Consumer Right's day	-do-	15
World Poetry Day	-do-	21
World TB Day	-do-	24
World Health Day	April	07
World Heritage Day	-do-	18
Earth Day	-do-	22
World Malaria Day	-do-	25
May Day	May	01
World Red Cross Day	-do-	08
National Technology Day	-do-	11
Mother's Day (Second)	-do-	Sunday
International National Nursing Day	-do-	12
Telecommunication Day	-do-	17
International Day for Biological Diversity	-do-	22
Common Wealth Day	-do-	24
International Children's Day	June	01
World Environment Day	-do-	05
World Blood donor Day	-do-	14
Father's Day / Yoga Day	-do-	21
World Music Day	-do-	21
International Olympic Day	-do-	23
Doctor's Day	July	01
World Population Day	-do-	11

Celebration	Month	Date
Kargil Vijay Diwas	-do-	26
World Breast Feeding Day	August	01
Independence Day	-do-	15
World Photography Day	-do-	19
Sanskrit Day	-do-	24
Women's Equality Day	-do-	26
National Sports Day	-do-	29
Teacher's Day	September	05
World Literacy Day	-do-	08
Hindi day	-do-	14
International day of the Preservation of Ozone layer	-do-	16
International day of Peace	-do-	21
Mahatma Gandhi (1869) International Non-violence Day	October	2
World Animal Welfare Day	-do-	04
Indian Air Force Day	-do-	08
World Post Day	-do-	09
National Post Day	-do-	10
World Food Day	-do-	16
United Nation's day	-do-	24
Sister Nivedita (1867)	-do-	28
Education Day	November	11
Children's Day	-do-	14
World Diabetes Day	-do-	14
International Student's Day	-do-	17
Universal Children's Day	-do-	20
World Television Day	-do-	21
National Cadet Corps (Fourth)	-do-	Sunday
World AIDS day	December	01
World Handicapped Day	-do-	03
Navy Day	-do-	04
International Volunteer Day	-do-	05
Human Rights Day	-do-	10
Sri Sarada Devi Jayanthi (1853)	-do-	22
Farmer's day (Kishan Diwas)	-do-	23
Christmas Day	-do-	25

GENESIS OF COURSES – A GLANCE

S. No.	Degree	Subject	Year
1.	B.A	English	2009
2.	B.A	Economics	1986
3.	B.Sc	Mathematics	1986
4.	B.Sc	Physics	1987
5.	B.Sc	Chemistry	1991 / 1998
6.	B.Sc	Computer Science	1988
7.	B.Sc	Information Technology	2002
8.	BCA	Computer Application	2012
9.	B.Com	Commerce	1986
10.	B.Com (CA/CS)	Corporate Secretaryship	2009/ 2017
11.	B.B.A	Business Administration	2014
12.	M.A	English	2014
13.	M.Sc	Mathematics	2003
14.	M.Sc	Physics	2015
15.	M.Sc	Computer Science	2017
16.	M.Com		2006
17.	M.Phil	Commerce	2014
18.	Diploma	Dress Designing Herbal Medicine	2014 2014
19.	M.Phil	English	2016
20.	M.Phil	Mathematics	2016
21.	M.Phil	Comp.Science	2016
22.	Certificate Course	Computer Hardware & Maintenance	2016

**NATIONAL CODE OF CONDUCT DEDICATED WITH
AFFECTIONATE, FRIENDSHIP & ONENESS TO ALL
FOR THE CITIZENS OF INDIA**

1. **Our India** : should be our first and highest consideration. Welfare of the country is our own welfare. Therefore, let us willingly be ready to offer up even our life for our country, INDIA.
2. **Duty** : Our first and foremost duty is to God, to Righteousness. Leading a righteous life is the most valuable service of our Nation.
3. **Character** : Character is the greatest wealth. A pure, incorruptible citizen is the greatest asset of our Nation INDIA. This is vital and indispensable.
4. **Health** : Health is the basis of success. Health is wealth. Next to character, it is the greatest national asset. As citizens, building up character and safeguarding health, should be our primary duty to the Nation.
5. **Virtue** : Let us eradicate the evils of gambling, liquor drinking, drug-taking, tobacco-smoking and betel-chewing. Let us eradicate the evils of bribery, corruption, selfishness, immorality, dishonesty and misconduct. Disloyalty to our nation is crime and a sin.
6. **Public Property** : O Citizen! We are custodians of public property. Let us not spoil, misuse, steal or destroy National property. Let us preserve it with love and care. Let us keep our country neat and clean.
7. **One Family** : All our citizens are brethren. Let us feel this brotherhood. Let us all love each other and be united.
8. **Religion** : Let us have equal reverence for all creeds and religions. Let us all love, as our brothers, the followers of others faiths. Let us treat others as we wish to be treated by them.
9. **Non-violence** : Let us avoid all types of violence and hatred for, this is a blot on the fair name of the Nation.